



# GOVERNMENT COLLEGE RAJGARH

**PROSPECTUS 2026-27**

<https://gcrajgarh.ac.in/>  
gcejgarh173101@gmail.com

01799-220821

## ADMISSION SCHEDULE FOR THE SESSION 2026-27

| Sr. No.           | Particulars   | Dates                                 |
|-------------------|---|---------------------------------------|
| 1                 | Submission of Admission Forms   | 01 June to 19 June 2026               |
| 2                 | Pre-Admission Counselling of Students   | 12 June to 19 June 2026               |
| 3                 | Display of First Merit List (UG 1st Year Students)                                      | 20 June 2026 up to 05:00PM            |
| 4                 | Fee to be deposited   | 21 June to 23 June 2026               |
| 5                 | Display of 2nd Merit List   | 24 June up to 03:00PM                 |
| 6                 | Fee to be deposited   | 25 June to 27 June 2026               |
| 7                 | Orientation of 1st Year Students  | 28-30 June 2026                       |
| 8                 | Admission of other UG classes on Roll On Basis  | 01 June to 19 June 2026               |
| 9                 | Fee to be deposited   | 12 June to 23 June 2026               |
| 10                | Post admission counselling, online submission of scholarship forms and student feedback | 24 June to 30 June 2026               |
| 11                | Regular Teaching  | 01 July 2026 to 15 March 2027         |
| Vacation Schedule |   |                                       |
| 12                | Festival Break  | 2 days before and 2 days after Diwali |
| 13                | Winter Vacation   | 01 January to 04 February 2027        |
| 14                | Summer Vacation   | 18 May to 11 June 2027                |

## From the Principal's Desk



Dear Students

It gives me immense pleasure to welcome you to Government College Rajgarh for the academic session 2026-27. Since its inception the college has been dedicated to provide quality education in an environment that promotes academic excellence, discipline, creativity, and holistic development of the students.

Our dedicated faculty members continuously work towards empowering students with knowledge, skills, and confidence required to meet the challenges of a rapidly changing world. The college offers quality education across Humanities, Commerce and Sciences supported by well-equipped classrooms, resourceful library, laboratories, ICT-enabled learning facilities, and a student-friendly campus. The college offers various academic programmes along with opportunities in sports, co-curricular activities, NCC, NSS, clubs, and extension programs that help students develop leadership qualities and life skills. Through seminars, workshops, and career-counseling session, we aim to prepare students to meet contemporary challenges and contribute meaningfully to society. This prospectus provides essential information regarding academic avenues, admission procedures, scholarships and student support services. I encourage students and parents to explore it carefully and become a part of the scholastic academic community of Government College Rajgarh. I extend my best wishes to all students for a successful and enriching journey ahead.

Warm Regards  
Dr. Meenu Bhaskar Jiwan  
Principal  
Government College Rajgarh

## ACADEMIC CALENDAR

|  |                                     |
|--|-------------------------------------|
| Orientation of the Students/ Principal's Address   | First Week of July                  |
| International Yoga Day   | June 21, 2026                       |
| NCC/NSS/ Rovers & Rangers Enrollment   | July 2026                           |
| Kargil Diwas   | July 26, 2026                       |
| CSCA Formation   | Date to be notified by H.P.U.       |
| International Youth Day  | August 12, 2026                     |
| Independence Day Celebration   | August 15, 2026                     |
| PTA Meeting  | Second Saturday of September        |
| Literary Fest  | Second week of September            |
| Hindi Diwas  | September 14, 2026                  |
| World Ozone Day  | September 16, 2026                  |
| NSS Day  | September 24, 2026                  |
| Functions of Subject Societies/ Clubs/ Youth Festival of HPU/ Sports/ Inter College Sports Championships | As per College/ University Calendar |
| Gandhi Jayanti Celebration   | October 2, 2026                     |
| Rashtriya Ekta Diwas   | October 31, 2026                    |
| Rovers and Rangers Day   | November 7, 2026                    |
| National Legal Literacy Day  | November 9, 2026                    |
| Constitution Day   | November 26, 2026                   |
| Annual Athletic Meet   | Last Week of November               |
| NCC Day  | 4th Sunday of November              |
| World AIDS Day   | December 1, 2026                    |
| Mid Term Examination   | Second Week of December             |
| Human Rights Day   | December 10, 2026                   |
| NSS Annual Camp  | Second Week of February, 2027       |
| National Science Day   | February 28, 2027                   |
| Road Safety Week   | Last week of February 2027          |
| Annual Prize Distribution  | First week of March 2027            |
| International Women's Day  | March 8, 2027                       |
| Term End Examination   | April 1, 2026 – May 14, 2027        |



## Vision of the College

Government College Rajgarh envisions to provide high quality, inclusive and innovative education that fosters critical thinking, creativity and lifelong learning among the students. The institution is committed to building strong character among the students, ethical values, leadership qualities and a deep sense of social responsibility. It promotes holistic development by encouraging participation in academic, extracurricular, cultural and sports activities for overall growth of the students. The college also emphasizes on knowledge creation and continuous improvement in teaching learning processes to enhance academic excellence by fostering research accumen among the students. Through community engagement and value based education, the institution drives to contribute meaningfully to societal development and nation building. The college strives hard to contribute towards sustainable development and community welfare.

## About the College

Government College Rajgarh is situated in Sirmaur district of Himachal Pradesh. It is located (30.86° N latitude, 77.29° E longitude) four kilometers off the Rajgarh town at Rajgarh – Solan State highway at an altitude of about 1600 meters amsl. Surrounded by a beautiful pine forest, the college provides an exceedingly peaceful environment for effective teaching – learning practices. It was started as a co-educational Institution in 2005 in a rented building located in the heart of Rajgarh town, offering only the Humanities subjects. However, with the shifting of the college to the present location and building in 2016, the Commerce stream was subsequently started in session 2016-17 and Science in session 2017-18. The college strives to explore and nurture the potential of students so that they can become well responsible citizens of the country and transform themselves in accordance to their needs in this competitive world.

Government College Rajgarh is affiliated to Himachal Pradesh University, Shimla and fulfilling the eligibility criteria laid down by the University. Since its establishment, the college caters to the needs of higher education for the students at their doorstep. The qualified and dedicated faculty is always committed to educate and guide students with a view to achieve excellence in their academic pursuits vis-à-vis facilitating them in their all-round development. Government College, Rajgarh provides the online admission facility for all the students through its dedicated online portal.

## Co-curricular Activities and Other Facilities

The college encourages students to participate in co-curricular activities for the all-round development of their personality. Following activities/facilities are being organized /provided to the college students:

**National Service Scheme (NSS):** NSS is a central public service Program by the Govt of India's Ministry of Youth Affairs and Sports for inculcating the sense of social service and responsibility among students. The college has one unit of NSS, and enrolment is open to all on voluntary basis. To get an NSS certificate the volunteer needs to devote a minimum of 240 hours of service. Participation in seven days camp is also essential



for this purpose.

### National Cadet Corps (NCC):

The National Cadet Corps (NCC) is a youth development organization that aims to instill discipline, leadership, character, patriotism, and a spirit of selfless service among students. Government College Rajgarh has two NCC units: Senior Wing (Girls) functioning under 1 HP Battalion NCC, Solan, and Senior Division & Senior Wing functioning under 1 HP Battalion NCC, Nahan. Enrollment in NCC is open to regular students on a voluntary basis, subject to the availability of vacancies and selection norms. NCC cadets actively participate in Annual Training Camps, adventure activities, community service programmes, awareness campaigns, and various institutional and inter-college events, contributing to their overall personality development and responsible citizenship.

### Rovers and Rangers:

Rovers and Rangers are male and female students aged between 17 to 26. They participate in many social activities. Admission will be based on the ability and commitment of the students focusing on developing leadership, outdoor skills and community services.

### Red-Ribbon Club:

The purpose of this club is to create awareness about HIV/AIDS through service, education and philanthropic events. Students are exhorted to join the club to enhance concerted battle against this incurable disease.

### Parents Teachers Association (PTA):

Parents, being one of the important stakeholders in education, have an important advisory role in the functioning of college. Every parent whose ward is studying in the college and teachers of the college are the members of this Association. The Executive Body consists President, Vice President, Secretary, Treasurer and a few members. They are elected by virtue of elections that are held annually. Regular meetings of PTA are held to discuss various issues related to the development and welfare of the college.

### Career Counselling / Guidance Cell:

Students seeking admission to 1st year of Bachelor's Degree Course will be routed through career guidance and placement cell. They are guided to choose subjects of their choice, keeping in view their potential and talent in different fields. Seminars are organized between the months of September and December for final year students of all the three streams (Arts, Science and Commerce). These seminars are conducted by the faculty members and outside agency where they impart knowledge to students about opportunities in various academic and non academic fields. Legal literacy seminars are also organized in which information is provided regarding RTI, Consumer Protection Act, Cyber Crimes, Prevention of Domestic Violence against women, free legal aids, right to education, etc. We also organize entrepreneurship awareness camp for students.



## Anti-Sexual Harassment & Women Grievances Redressal Cell:

As per the direction of the Hon'ble Supreme Court of India, the college has established a Women Development Cell. The objective of this cell is to address grievances related to gender bias and sexual harassment in relation to female community of the college that comprises teaching and non-teaching staff, and students. Quarterly meeting of the cell is held and reports regarding proceedings and action taken is submitted accordingly to the higher authorities regularly. To Provide equality to female members of the society, the cell plays very significant role.

**Medical Room:** There is a separate medical room for college students and staff members. First-aid medicines are readily available in the campus in case of any emergency.

**Scholarships:** A number of Scholarships are available for the eligible and deserving students. Information regarding dates, eligibility conditions and procedure for applying for these scholarships will be notified on the college notice board from time to time. The students may apply online for this scholarships. The application should be duly attested and verified by the competent authority and should be accompanied by the relevant certificate of educational qualification/income/ category/ domicile/ college fee receipt/ Aadhar number and bank account number (adhar should be linked with bank account number).

### State Sponsored Scholarship Schemes

- IRDP Scholarship Scheme
- HP Universities Scholarship
- Kalpana Chawla Chhatravritti Yojana
- Central Scholarship Scheme
- Post Matriculation Scholarships for SC/ST Students
- Post Matric Scholarship Scheme to OBC Students
- Maharshi Valmiki Chhatravritti Yojana
- Post Matric Scholarship Scheme for Students belonging to Minority Community
- Post Matric Scholarship for Students with disabilities
- Maulana Azad Scholarship for Girl Students
- INSPIRE Scholarship for Science Students



## Departments & Faculty

### Department of Geography



**Mr. Jagmohan Singh**  
Associate Professor

### Department of Music



**Dr. Savita Sehgal**  
Associate Professor



**Dr. Vipin Thakur**  
Assistant Professor

### Department of Economics



**Mr. Ramesh Kumar Chauhan**  
Associate Professor

### Department of Pol. Science



**Mrs. Amita Mehta**  
Assistant Professor

### Department of History



**Mr. Pramod**  
Assistant Professor

### Department of English



**Dr. Hira Chettri**  
Assistant Professor



**Mrs. Mahima**  
Assistant Professor

### Department of Hindi



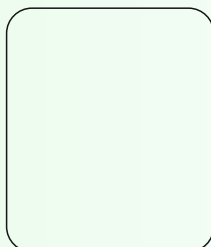
**M.s Poonam Sharma**  
Assistant Professor

### Department of Physical Education



**Dr. Shashi Kiran**  
Assistant Professor

### Department of Sanskrit



Vacant

### Department of Commerce



**Mr. Ankur Sood**  
Assistant Professor

## Department of Chemistry



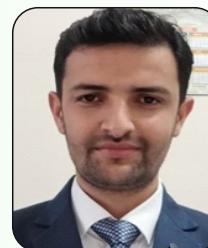
**Dr. Abhishek Kumar**  
Assistant Professor

## Department of Botany



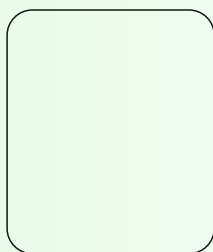
**Dr. Pankaj Sharma**  
Assistant Professor

## Department of Mathematics



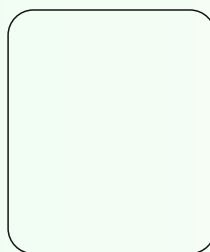
**Mr. Vinod Sharma**  
Assistant Professor

## Department of Physics



**Vacant**

## Department of Zoology



**Vacant**

### LIBRARY STAFF

1. Mr. Anil Kumar (Librarian)
2. Mr. Vinod Kumar (Assistant Librarian)
3. Library Attendant (Vacant)

### LABORATORY STAFF

1. Sh. Prem Singh Dipta (Senior Lecturer Assistant)
2. Junior Lecturer Assistant (Vacant)
3. Junior Lecturer Assistant (Vacant)
4. Mr. Rakesh Kumar (Laboratory Attendant)
5. Ms. Kamla (Laboratory Attendant)

### OFFICE STAFF

1. Ms. Sulekha (Office Superintendent Grade-I)
2. Ms. Seema (Senior Assistant)
3. Clerk (Vacant)
4. Store Keeper (Vacant)

### OFFICE SUPPORT STAFF

1. Ms. Chandrawati (Peon)
2. Ms. Maina Devi (Peon)
3. Mr. Rajesh Kumar (Peon cum Chowkidar)
4. Sweeper (Vacant)

# ANNUAL COMMITTEES FOR THE SESSION 2026-27

## 1. College Advisory Committee

1. Mr. Jagmohan Singh (Associate Professor)
2. Dr. Savita Sehgal (Associate Professor)
3. Mr. Ramesh Chauhan (Associate Professor)
4. Mr. Pramod (Assistant Professor)
5. Mr. Ankur Sood ((Assistant Professor)
6. Mrs. Sulekha (Superintendent Grade-I)

## 2. Prospectus, Online Admission & Website Committee

1. Mr. Pramod (Assistant Professor)
2. Mr. Ankur Sood ((Assistant Professor)
3. Mrs. Amita Mehta (Assistant Professor)
4. Dr. Pankaj Sharma (Assistant Professor)
5. Dr. Abhishek Kumar (Assistant Professor)
6. Dr. Hira Chettri (Assistant Professor)

## 3. Admission Committees

### (A) BA Ist Semester

1. Mrs. Amita Mehta (Assistant Professor)
2. Dr. Hira Chettri (Assistant Professor)
3. Dr. Vipin Thakur (Assistant Professor)
4. Mr. Vinod Kumar ((Assistant Professor)
5. Ms. Poonam Sharma (Assistant Professor)

### (B) BA II, III Year

1. Mr. Ramesh Kumar (Associate Professor)
2. Dr. Shashi Kiran

### © B.Sc. Ist Semester & B. Sc. II, III Year

1. Dr. Pankaj Sharma (Assistant Professor)
2. Mr. Vinod Kumar (Assistant Professor)

### (D) B. Com Ist Semester & II, III Year

Mr. Ankur Sood (Assistant Professor)

## 4. IQAC/ SAR/ NAAC

1. Mr. Pramod (Assistant Professor)
2. Mr. Ankur Sood ((Assistant Professor)
3. Mrs. Amita Mehta (Assistant Professor)
4. Dr. Pankaj Sharma (Assistant Professor)
5. Dr. Hira Chettri (Assistant Professor)

## 5. Bursar

Mr. Ankur Sood ((Assistant Professor)

## 6. College Building Fund Committee

1. Dr. Meenu Bhaskar (Chairperson)
2. Pradhan Gram Panchayat Ser-Jagas (Member)
3. Mr. Jagmohan Singh
4. Mr. Anil Pundir, PTA President (Member)
5. President CSCA
5. JE PWD (Member)
6. Mr. Yash Pal Sharma (Donor)

## 7. Purchase Committee

1. Mr. Jagmohan Singh (Associate Professor)
2. Mr. Pramod (Assistant Professor)
3. Dr. Pankaj Sharma (Assistant Professor)
4. Mrs. Sulekha (Superintendent. G-I)
5. Mr. Anil Kumar (Librarian)

## 8. Time Table

Mr. Vinod Kumar (Assistant Professor)

## 9. Discipline Committee

Dr. Shashi Kiran (Assistant Professor)

(It is mandatory for all the teaching and non-teaching staff to maintain the discipline in and around the college campus)

## 10. Anti -Ragging Committee

1. Dr. Pankaj Sharma (Assistant Professor)
2. Mr. Vinod Kumar (Assistant Professor)
3. Ms. Poonam Sharma (Assistant Professor)

## 11. Anti -Drug Committee

1. Dr. Abhishek Kumar (Assistant Professor)
2. Dr. Shashi Kiran (Assistant Professor)

## 12. Scholarship Incharge

1. Mr. Ankur Sood ((Assistant Professor)
2. Mrs. Seema Kumari (SOA)



### 13. Library Committee

- 1.Mr. Ramesh Chauhan (Associate Professor)
- 2.Mrs. Amita Mehta (Assistant Professor)
- 3.Dr. Hira Chettri (Assistant Professor)
- 4.Mr. Vinod Kumar (Assistant Professor)
- 5.Ms. Poonam Sharma (Assistant Professor)

### 14. Canteen Committee

- 1.Mr. Ramesh Chauhan (Associate Professor, Convenor)
- 2.Dr. Shashi Kiran (Assistant Professor)
- 3.Mr. Anil Kumar (Librarian)
- 4.Mrs. Sulekha (Superintendent Grade-I)

### 15. OSA Formation & Management Committee

- 1.Dr. Shashi Kiran (Assistant Professor)
- 2.Mrs. Sulekha (Superintendent. G-I)

### 16. CSCA Formation & Management

- 1.Mr. Jagmohan Singh (Associate Professor)
- 2.Mr. Ramesh Kumar (Associate Professor)

### 17. PTA Secretary

Mr. Ramesh Chauhan (Associate Professor)

### 18. ICC (Internal Complaints Committee)

- 1.Dr Savita Sehgal (Associate Professor)
- 2.Mr. Ramesh Chauhan ((Associate Professor)
- 3.Mrs. Amita Mehta (Assistant Professor)
- 4.Mrs. Sulekha (Superintendent Grade-I)
5. Ms. Veerupakshi Thakur (Advocate)

### 19. RUSA Co-ordinator

1. Dr. Shashi Kiran
2. Mr. Anil Kumar (Librarian)

### 20.College Magazine Committee

- 1.Dr. Hira Chettri (Assistant Professor) Chief -Editor
- 2.Mr. Ankur Sood ((Assistant Professor) Editor, Planning Chronicle
- 3.Mrs. Amita Mehta (Assistant Professor) Editor, Pahari Section

4.Mrs. Mahima (Assistant Professor) Editor, English Section

5.Ms. Poonam Sharma (Assistant Professor) Editor, Hindi Section

6. Dr Pankaj Sharma (Assistant professor) Editor Science Section

### 21. House Examination Committee

- 1.Mr. Jagmohan Singh (Associate Professor)
- 2.Dr. Vipin Thakur (Assistant Professor)
- 3.Mr. Rakesh Kumar (LA)
- 4.Mrs. Kamla Devi (LA)

### 22. N.S.S.

Mr. Pramod (Assistant Professor)

### 23. N.C.C. (Girls Unit)

Ms. Poonam Sharma (Assistant Professor)

### 24. N.C.C. (Boys Unit)

Mr. Vinod Kumar (Assistant Professor)

### 25. AISHE/ ABC/ SWAYAM/ MOOCS

Dr. Hira Chettri (Assistant Professor)

### 26. Equal Opportunity Cell

Mrs. Amita Mehta (Assistant Professor)

### 27. SC / ST Redressal Cell

Dr. Savita Sehgal (Associate Professor)

### 28. Civic Sensibility & Personality Development Cell

- 1.Dr Hira Chettri
- 2.Dr Shashi Kiran

### 29. Women Cell

- 1.Dr Savita Sehgal (Associate Professor)
- 2.Mrs. Amita Mehta (Assistant Professor)
- 3.Mr. Ankur Sood (Assistant Professor)
- 4.Dr Shashi Kiran (Assistant Professor)
- 5.Ms. Poonam Sharma (Assistant Professor)
- 6.Mrs. Sulekha (Superintendent G-I)



7. Mrs. Seema (SOA)
8. Mrs. Chandrawati (Class-IV)

### **30. Career Counselling & Placement Cell**

1. Mr. Pramod (Assistant Professor)
2. Mr. Ankur Sood ((Assistant Professor)
3. Dr. Pankaj Sharma (Assistant Professor)
4. Dr. Abhishek Kumar (Assistant Professor)
5. Dr. Shashi Kiran ((Assistant Professor)

### **31. Rover & Ranger**

1. Dr. Abhishek Kumar (Assistant Professor)
2. Mrs. Mahima Kumari (Assistant Professor)

### **32. First Aid Committee**

1. Dr. Shashi Kiran (Assistant Professor)
2. Ms. Poonam Sharma (Assistant Professor)
3. Mr. Rakesh Kumar (LA)
4. Mrs. Kamla Devi (LA)
5. Mrs. Chandra Devi (Class-IV)
6. Mrs. Maina Devi (Class -IV)

### **33. Press and Media Committee**

1. Mr. Ramesh Chauhan (Associate Professor)
2. Dr Hira Chettri (Assistant Professor)
3. Ms. Poonam Sharma (Assistant Professor)

### **34. Disaster Management Committee**

1. Mr. Jagmohan Thakur (Associate Professor)
2. Dr. Vipin Thakur ((Assistant Professor)
3. Dr. Shashi Kiran ((Assistant Professor)
4. Mr. Vinod Kumar (Assistant Professor)
5. Ms. Poonam Sharma (Assistant Professor)
6. Mr. Anil Kumar (Librarian)
7. Mr. Prem Singh (SLA)
8. Mr. Rakesh (LA)

### **35. Water and Electricity Affairs Committee**

1. Mr. Anil Kumar (Librarian)
2. Mr. Vinod Thakur (Assistant Librarian)
3. Mr. Prem Singh (SLA)
4. Mr. Rakesh (LA)

### **36. Bus Pass Attestation Committee**

1. Mr. Vinod Kumar (Assistant Professor)
2. Ms. Poonam Sharma (Assistant Professor)

### **37. Campus Beautification and Cleanliness Committee**

1. Mrs. Amita Mehta (Assistant Professor, Convener)
2. Dr. Vipin Thakur (Assistant Professor)
3. Ms. Poonam Sharma (Assistant Professor)
4. Mrs. Mahima Kumari (Assistant Professor)
5. Mrs. Chandra (Class-IV)
6. Mrs. Maina (Class-IV)

### **38. Academic Redressal Committee**

- Mr. Pramod (Associate Professor)

### **39. Plastic & Organic Waste Management Committee**

1. Dr. Abhishek Kumar (Assistant Professor)
2. Mr. Anil Kumar (Librarian)
3. Mr. Prem Singh (SLA)
4. Mr. Rakesh (LA)
5. Mrs. Maina (Class-IV)

### **40. Green Initiatives and Sustainable Solutions Committee**

1. Dr. Pankaj Sharma (Assistant Professor, Convener)
2. Dr Vipin Thakur (Assistant Professor)
3. Mr. Prem Singh (SLA)
4. Mrs. Kamla (LA)

### **41. MOUs, CSR, Community Outreach Exploration Committee**

1. Dr. Pankaj Sharma (Assistant Professor)
2. Dr Hira Chettri (Assistant Professor)

### **42. Electoral Literacy Club**

- Mrs. Amita Mehta (Assistant Professor)

### **43. Young Speakers' Club**

1. Dr. Hira Chettri (Assistant Professor)
2. Ms. Poonam Sharma (Assistant Professor)



#### 44. Trekking & Tourism Club

Dr. Shashi Kiran

#### 45. Literary /Dramatic Club

- 1.Dr. Pankaj Sharma (Assistant Professor)
- 2.Dr. Hira Chettri (Assistant Professor)
- 3.Ms. Poonam Sharma (Assistant Professor)

#### 46. Divyang Jan Sahayata Samiti

Mr. Ankur (Assistant Professor)

#### 47. Computer Literacy Club

Mr. Vinod Kumar (Assistant Professor)

#### 48. ECO Club

Dr. Pankaj Sharma (Assistant Professor)

#### 49. RED-RIBBON CLUB

Dr. Abhishek Kumar (Assistant Professor)

#### 50. Road Safety Club

Dr. Vipin Thakur (Assistant Professor)

#### 51. Ek Bharat, Shreshtha Bharat

Dr Pankaj Sharma (Assistant Professor)

#### 52. Youth Festival Committee

- 1.Dr Savita Sehgal (Associate Professor)
- 2.Mrs. Amita Mehta (Assistant Professor)
- 3.Dr. Pankaj Sharma (Assistant Professor)
- 4.Dr. Vipin Thakur (Assistant Professor)
- 5.Dr. Hira Chettri (Assistant Professor)
- 6.Ms. Poonam Sharma (Assistant Professor)
- 7.Mrs. Mahima Kumari (Assistant Professor)

#### 53. Preservation of Cultural Heritage and Promotion of

##### Indigenous Knowledges

- 1.Mr. Pramod (Assistant Professor)
- 2.Dr. Pankaj Sharma (Assistant Professor)
- 3.Dr. Abhishek (Assistant Professor)
- 4.Dr. Shashi Kiran (Assistant Professor)
- 5.Dr. Vipin Thakur

#### 54. Digital Library Usage Committee

- 1.Dr. Hira Chettri (Assistant Professor)
- 2.Mr. Vinod Kumar (Assistant Professor)
- 3.Mr. Anil Kumar (Librarian)
- 4.Mr. Vinod Thakur (Assistant Librarian)



## RESERVATION OF SEATS

120 Point Reservation Roster for Admission: Roster for Admission and Reservation  
(as per HP University). Separate roster for each category as mentioned below will be maintained.

|          |            |         |           |             |
|----------|------------|---------|-----------|-------------|
| 1 PwD    | 26SC       | 51      | 76        | 101PwD      |
| 2        | 27 ST      | 52 SC   | 77        | 102         |
| 3        | 28         | 53 ST   | 78 SC     | 103         |
| 4        | 29         | 54      | 79 SP     | 104         |
| 5        | 30         | 55      | 80 ST     | 105         |
| 6        | 31         | 56      | 81 CUL    | 106 SC      |
| 7 SC     | 32         | 57      | 82 PwD    | 107 ST      |
| 8        | 33 SC      | 58      | 83        | 108         |
| 9        | 34         | 59 SC   | 84        | 109         |
| 10       | 35         | 60 SP   | 85 SC     | 110         |
| 11       | 36         | 61 CUL  | 86        | 111         |
| 12 SC    | 37         | 62 PwD  | 87        | 112         |
| 13 ST    | 38 CUL     | 63      | 88        | 113 SC      |
| 14       | 39 SC      | 64      | 89        | 114         |
| 15       | 40 SP      | 65 SC   | 90        | 115         |
| 16       | 41 ST      | 66      | 91 SC     | 116         |
| 17       | 42 PwD     | 67 ST   | 92        | 117 SP      |
| 18 SC    | 43         | 68      | 93 ST     | 118 CUL     |
| 19 SP    | 44         | 69      | 94        | 119 SC      |
| 20 CUL   | 45         | 70      | 95        | 120 ST      |
| 21 PwD   | 46 SC      | 71      | 96        |             |
| 22       | 47         | 72 SC   | 97 SC     |             |
| 23       | 48         | 73      | 98 CUL    |             |
| 24       | 49         | 74      | 99 SP     |             |
| 25       | 50         | 75      | 100       |             |
| (PwD -5% | (CUL - 50% | (SP-5%) | ( SC-15%) | (ST - 7.5%) |

Note: 2 seats are reserved for Single Girl Child (on merit basis) in addition to 120 seats.

The candidate will have to submit a proof of her status as a Single Child issued by competent authority.



## NEP-2020 Curriculum Framework for First Year Students

The following curriculum structure and framework shall be applicable for first year undergraduate students from the academic session 2026–27 under the implementation of NEP-2020 at Government College Rajgarh.

### Himachal Pradesh University Curriculum and Credit Framework for Undergraduate Programs

(7/2)

| Course & Academic Level                         | Semester | Discipline Specific Courses-Core Subject-A&B (DSC) Credits-4  | Discipline Specific Elective (DSE) Credits-4 | Minor Courses Subject-C (MC) Credits-4 | Multidisciplinary courses (MDC) Credits-3             | Skill Enhancement courses (SEC) Credits-3 | Ability Enhancement courses (AEC) Credits-2 | Internship/ Apprenticeship/Project/Community Outreach (I/A/P/C) Credits-4   | Value Added courses (VAC) Credits-2 | Total Credits |     |
|---|----------|---|--|--|---|---|---|---|-------------------------------------|---------------|-----|
| 100-199 Introductory/Foundational Level Courses | I        | Subject-A (DSC A1)<br>Subject-B (DSC B1)  |  | Subject-C (MC 1)                       | MDC 1   | SEC 1                                     | AEC 1                                       |   |                                     | 20            |     |
|   | II       | Subject-A (DSC A2)<br>Subject-B (DSC B2)  |  | Subject-C (MC 2)                       | MDC 2   | SEC 2                                     |   | I/A/P/C-1   | VAC 1                               | 24            |     |
| Level 4.5                                       | Exit 1   | Student on exit will be awarded Undergraduate Certificate (in the Field of Study) after securing 44 credits in Semester I and II.                 |  |  |   |   |   |   |                                     |               | 44  |
| 200-299 Intermediate Level Courses              | III      | DSC A3<br>DSC B3  |  | MC 3                                   | MDC 3   | SEC3                                      | AEC 2                                       |   | VAC 2                               | 22            |     |
|   | IV       | DSC A4<br>DSC B4  | DSE1A/B                                      | MC 4                                   |   |   | AEC 3                                       |   | VAC 3                               | 20            |     |
| Level 5   | Exit 2   | Student on exit will be awarded Undergraduate Diploma (in the Field of Study/Discipline) after securing 86 Credits on completion of Semester IV.  |  |  |   |   |   |   |                                     |               | 86  |
| 300-399 Higher Level Courses                    | V        | DSC A5<br>DSC B5  | DSE2 A/B<br>DSE3 A/B                         | MC 5                                   |   |   | AEC 4                                       |   |                                     | 22            |     |
|   | VI       | DSC A6<br>DSC B6  | DSE4 A/B<br>DSE5 A/B                         | MC 6                                   |   |   |   |   |                                     | 20            |     |
| Level 5.5                                       | Exit 3   | Student on exit will be awarded Bachelor of (in the Field of Study/Discipline) after securing 128 credits on completion of Semester VI.           |  |  |   |   |   |   |                                     |               | 128 |
| 400-499 Advanced Level Courses                  | VII      | DSC 7<br>DSC 8  | DSC 9<br>Research Methodology & Ethics       |  | 2 DSE<br>OR<br>1 DSE and 1 MC                         |   | Dissertation instead of any one of the DSE  | The Dissertation/ Academic Project will start in the VII Semester and the same will continue in the VIII Semester. However, the evaluation and assessment will be done in the VII Semester as well as in the VIII Semester. |                                     | 20            |     |
|   | VIII     | DSC 10<br>DSC 11  |  |  | 3 DSE<br>OR<br>1 DSE and 2 MC<br>OR<br>2 DSE and 1 MC |   | Dissertation instead of any 2 of DSEs       |   | 20                                  |               |     |
| Level 6   | Exit 4   | Students will be awarded Bachelor's Degree (Hons./Hons. with Research) in a relevant discipline on completion of VIII semesters with 168 credits. |  |  |   |   |   |   |                                     |               | 168 |

\*Courses in bold (III to VI semesters) refer to the Major programs.

Degree(s)

3-Year B.A./B.Sc./B. Com./with Major in a specific discipline.

4-Year B.A./B.Sc./B. Com. (Hons./Hons. with Research) with Major/ and Minor/ in a specific discipline.

- The prescribed credit weightage includes Lecture, Tutorial, and Practical components.
- In the first semester, students will be offered three different subjects of the same stream: A, B, and C.
- At the end of the second semester, each student may choose any one of the two programs: Multi-Disciplinary/Interdisciplinary or Single Major. The student choosing the Single Major program will be required to give his/her Major and Minor at the end of the second semester. Such choices made at the end of the second semester shall continue until the VI semester.

Students are advised to follow the given link for detailed syllabus:  
<https://drive.google.com/drive/folders/1isZVwEAFmKLNtMp6vIGgHJrY838LCkPt>



## Instructions / Guidelines for Admission to Undergraduate (UG) Courses (Under NEP-2020)

Admission to Undergraduate Courses shall be governed as per the provisions of NEP-2020 and the rules framed by the affiliating university / College from time to time. Students are required to select any six (06) subject preferences from the list given below.

1. ENGLISH
2. HINDI
3. SANSKRIT
4. HISTORY
5. ECONOMICS
6. MUSIC VOCAL
7. MUSIC INSTRUMENTAL
8. POLITICAL SCIENCE
9. PHYSICAL EDUCATION
10. MATHEMATICS
11. GEOGRAPHY

While filling the admission form, candidates must carefully arrange their subject preferences in order of priority. The Merit List for allotment of subjects shall be prepared and displayed strictly on the basis of merit of the candidate, and availability of seats in the preferred subjects opted by the candidate. In case of Mathematics, student must have studied mathematics as a subject at ten plus two level.

The subject allotted to the candidate through the merit list shall be treated as:

DSC-A1 (Discipline Specific Course – A1) and SEC-1 (Skill Enhancement Course – 1)



shall remain the same as the allotted DSC-A1 subject.

The following courses/subjects shall be allotted at the time of counseling by the concerned Admission/Counseling Committee:

DSC-B1 (Discipline Specific Course – B1)

MC-1 (Minor Course – 1)

One can select any two subjects (DSC B1 and MC1) from four different baskets , both subjects should not be from same basket

#### BASKET 1

1.ENGLISH, HINDI, SANSKRIT

#### BASKET 2

HISTORY , ECONOMICS , MUSIC (V/I)

#### BASKET 3

POLITICAL SCIENCE , PHYSICAL EDUCATION , GEOGRAPHY

#### BASKET 4

MATHEMATICS

MDC-1 (Multi-Disciplinary Course – 1):

This subject will be selected from broad discipline / pool of MDCs other than Major and Minor subjects.

AEC-1 (Ability Enhancement Course – 1):

This subject will be chosen from languages (Hindi, English, Sanskrit) other than what is studied in DSCs/Minors.

Allocation of DSC-B1, MC-1, MDC-1 and AEC-1 shall depend upon:

1. Availability of seats on first come first serve basis.
2. Subject combinations permissible under university/College rules.



## Note:

1. Candidates must remain present personally during counseling on the notified date and time. Failure to attend counseling may result in forfeiture of claim for preferred subject combinations.
2. Once allotted, change of subject/course shall not ordinarily be permitted except under rules and within the prescribed schedule notified by the college/university.
3. Students are advised to choose their subject preferences carefully after considering eligibility, interest, future academic plans, and career prospects.
4. The decision of the Principal will be considered final after the recommendation / remarks and scrutiny of Admission/Counseling Committee.
5. All admissions shall remain provisional subject to verification of original documents and approval by the affiliating university.

## Allocation of Seats

The allocation of seats in various streams is as under:

### B.A.1st year

| SUBJECT            | CORE COURSE I | CORE COURSE II | MINOR COURSE I |
|--------------------|---------------|----------------|----------------|
| Economics          | 40            | 30             | 30             |
| English            | 60            | 40             | 40             |
| Geography          | 40            | 30             | 30             |
| Hindi              | 60            | 30             | 30             |
| History            | 60            | 30             | 30             |
| Music(Vocal)       | 20            | 20             | 20             |
| Music Instrumental | 20            | 20             | 20             |
| Physical Education | 60            | 30             | 30             |
| Political science  | 60            | 30             | 30             |



|             |    |    |    |
|-------------|----|----|----|
| Sanskrit    | 40 | 20 | 20 |
| Mathematics | 20 | 10 | 10 |

Instructions / Guidelines for Admission to Undergraduate (B. Com)  
(Under NEP-2020)

B.Com.1st year

|          |               |                |
|----------|---------------|----------------|
| SUBJECT  | CORE COURSE I | CORE COURSE II |
| Commerce | 80            |                |

**Program Structure**  
**Proposed Scheme of Teaching & Evaluation for B. Com (Pass Course)**  
**with Commerce as Core subject**

| Semester I           |              |   |                     |                                     |     |     |             |         |
|----------------------|--------------|---|---------------------|-------------------------------------|-----|-----|-------------|---------|
| Sl. No.              | Course Code  | Title of the Course                       | Category of Courses | Teaching Hours per Week (L + T + P) | SEE | CIE | Total Marks | Credits |
| 1                    | B.C.101      | Business Organization & Management        | DSC - I             | 4+0+0                               | 70  | 30  | 100         | 4       |
| 2                    | B.C.102      | Financial Accounting-I                    | DSC - II            | 4+0+0                               | 70  | 30  | 100         | 4       |
| 3                    | B.C.103      | Business Law                              | MC - I              | 4+0+0                               | 70  | 30  | 100         | 4       |
| 4                    | B.C. MDC - I | General Management (GE)                   | MDC - I             | 3+0+0                               | 50  | 25  | 75          | 3       |
| 5                    | B.C. 104     | E-Commerce                                | SEC - I             | 3+0+0                               | 50  | 25  | 75          | 3       |
| 6                    |              | To be chosen from the basket of languages | AEC - I             | 2+0+0                               | 35  | 15  | 50          | 2       |
| <b>Sub-Total (A)</b> |              |   |                     |                                     | 345 | 155 | 500         | 20      |

| Semester II          |             |   |                     |                                     |     |      |             |         |
|----------------------|-------------|---|---------------------|-------------------------------------|-----|------|-------------|---------|
| Sl. No.              | Course Code | Title of the Course   | Category of Courses | Teaching Hours per Week (L + T + P) | SEE | CIE  | Total Marks | Credits |
| 7                    | B.C.105     | Principles of Marketing   | DSC - III           | 4+0+0                               | 70  | 30   | 100         | 4       |
| 8                    | B.C.106     | Financial Accounting-II   | DSC - IV            | 4+0+0                               | 70  | 30   | 100         | 4       |
| 9                    | B.C.107     | Company Law   | MC - II             | 4+0+0                               | 70  | 30   | 100         | 4       |
| 10                   | B.C. MDC-II | Business Environment  | MDC-II              | 3+0+0                               | 50  | 25   | 75          | 3       |
| 11                   | B.C.108     | Entrepreneurship and Venture Creation                                       | SEC-II              | 3+0+0                               | 50  | 25   | 75          | 3       |
| 12                   |             | Environment-related Courses (As prepared by the Department of Env. Science) | VAC-I               | 2+0+0                               | 35  | 15   | 50          | 2       |
| 13                   |             | As per the guidelines of the University *                                   | I/A/P/C*            | 0+0+2*                              | -   | 50*  | 50*         | 2*      |
| <b>Sub-Total (B)</b> |             |   |                     |                                     | 345 | 205* | 550*        | 22*     |

**EXIT OPTION WITH CERTIFICATION**–with ability to solve well-defined problems

\*Credits may vary as per the directions of the University.



## Instructions / Guidelines for Admission to UG Science (Non Medical) Courses (Under NEP-2020)

Admission to Undergraduate Science (Physical Sciences, Mathematical Science) Courses shall be made as per the provisions of NEP-2020 and the rules/guidelines issued by the affiliating university and Government from time to time.

Candidates seeking admission to UG Science (Physical Sciences, Mathematical Science) are required to study following three (03) subjects;

Mathematics

Physics

Chemistry

Candidates must carefully arrange the above subjects in order of preference while filling the admission form.

**The Merit List shall be prepared and displayed on the basis of:**

Academic merit of the candidate, and Subject preferences opted by the candidate.

The subject allotted to the candidate through the merit list shall be treated as:

DSC-A1 (Discipline Specific Course – A1), and

SEC-1 (Skill Enhancement Course – 1) shall remain the same as the allotted DSC-A1 subject.

**The following courses/subjects shall be allotted during counselling by the concerned Admission/Counselling Committee:**

DSC-B1 (Discipline Specific Course – B1)

MC-1 (Minor Course – 1)

MDC-1 (Multi-Disciplinary Course – 1)

AEC-1 (Ability Enhancement Course – 1)

Allocation of DSC-B1, MC-1, MDC-1 and AEC-1 shall be subject to:

Availability of seats, Permissible subject combinations under university norms, and Merit of the candidate.

Government College Solan, regarding admission and allotment of subjects shall be final and binding.

- All admissions shall remain provisional subject to verification of original documents and approval by the affiliating university.

### Instructions / Guidelines for Admission to UG Science (Medical) Courses (Under NEP-2020)

Admission to Undergraduate Science (Life Science) Courses shall be made as per the provisions of NEP-2020 and the rules/guidelines issued by the affiliating university and Government from time to time.

Candidates seeking admission to UG Science (Life Science) Courses are required to study following three (03) subjects;

Botany  
Zoology  
Chemistry

Candidates must carefully arrange the above subjects in order of preference while filling the admission form.

The Merit List shall be prepared and displayed on the basis of:

Academic merit of the candidate, and Subject preferences opted by the candidate.

The subject allotted to the candidate through the merit list shall be treated as:

DSC-A1 (Discipline Specific Course – A1), and

SEC-1 (Skill Enhancement Course – 1) shall remain the same as the allotted DSC-A1 subject.

The following courses/subjects shall be allotted during counselling by the concerned Admission/Counselling Committee:

DSC-B1 (Discipline Specific Course – B1)



MC-1 (Minor Course – 1)  
MDC-1 (Multi-Disciplinary Course – 1)  
AEC-1 (Ability Enhancement Course – 1)

Allocation of DSC-B1, MC-1, MDC-1 and AEC-1 shall be subject to:

Availability of seats, Permissible subject combinations under university norms, and Merit of the candidate.

| SUBJECT                  | CORE COURSE I | CORE COURSE II |
|--------------------------|---------------|----------------|
| Physics                  | 30            | 50             |
| Zoology                  | 30            | 50             |
| Botany                   | 30            | 50             |
| Chemistry(Life Sci.)     | 20            | 60             |
| Chemistry(Physical Sci.) | 20            | 60             |
| Mathematics              | 30            | 50             |

## MINIMUM ELIGIBILITY CONDITIONS & ONLINE ADMISSION PROCESS

Students seeking admission in various streams in B.A./B.Com./ B.Sc. 1st year should

fulfill the following minimum eligibility conditions (As per the ordinance of H.P. University, Shimla):

### Bachelor of Arts (B. A.) Pass Course

- ❖ 10+2 examination or an examination equivalent thereto of a Board/University established by law in India with pass in five written subjects (including English) having 33% marks.

### Bachelor of Commerce (B. Com.) Pass Course

- ❖ 10+2 examination under Commerce or an examination equivalent thereto of a Board/University established by law in India with pass in four written subjects



(including English) with 45% marks(33% for girl students).

Or

- ❖ For admission to B.Com. the candidate must have passed Maths/Economics as a Compulsory subject at 10+2 Stage.

### **Bachelor of Science (B.Sc.) Pass Course**

- ❖ 10+2 examination under Science or an examination equivalent there to of a Board/University established by law in India with at least three Science elective subjects and one English) with 45% marks.

### **Important Information**

1. The students of National Institute of Open School (NIOS) who have passed all five subjects by securing requisite marks will be admitted.
2. Upper age limit for admission to B.A./B. Sc./B. Com. in 1st year is 23 years as on 1st July, 2026 For girl candidates, it is 25 years as on 1st July, 2026. Age relaxation of three years is allowed in case of SC/ST candidates.
- ❖ The persons with benchmark disabilities shall be given an upper age relaxation of five years.
3. Cultural and sports seats will be filled in strictly according to the merit in sports and cultural fields. Students who have achieved distinction at International, National and State levels, as duly verified / certified by Govt. Authorities, will be given preference.
4. Admission given in 1st year will be purely provisional and if admission of any candidate is cancelled by University, the College will not be responsible for that.
5. Admission shall not be allowed in any case to the students with compartment at 10+2 level.
6. Fresh entrants (B.A./ B.Com./ B.Sc. 1st year) will have to fill online University



Registration Form after their admission.

7. Fresh entrants will have to produce Character Certificate issued by the Principal of the last school / college attended.
8. Candidates with gap year should produce a character certificate issued by a Gazetted Officer / Pradhan of their Gram Panchayat / Municipal Councilor.
9. Old college students (candidates who have passed last examination in regular capacity in this college) need not to produce their character certificate.
10. Candidates with gap year will have to upload an affidavit/ Self Declaration stating facts/ reasons for discontinuation of studies that account for the gap year(s).
11. Bonafide Himachali Certificate must be shown and its copy must be uploaded with the Admission Form by the girl students only to get fee concession that is permissible under rules.

#### Instruction to fill Online Admission form and Admission Process:

For the current academic session 2026-27, Government College, Rajgarh is starting the admission process for all the students of the college through Online Portal. This portal will facilitate the new applicants as well as old students of the college in applying for the admission using online mode. In this mode of admission both application as well as fee payment will be purely on Online basis

#### Procedure for admission for new applicants for B.A./B/Sc./B.Com. 1st Year

1. Using web browser (computer/mobile) the candidate will visit the college website <https://www.gcrajgarh.ac.in/>
2. The link for online application is <https://gcrajgarh.hightheducation.in/> will be available on college website. Applicant will click the link and visit the admission portal.



- 3 The applicant must read all the instructions available on the portal and download the prospectus before starting the filling of online application. He/She must apply only in that course for which he/she is eligible.
- 4 The applicant must have a **VALID EMAIL-ID AND MOBILE NUMBER.**
5. The applicant is required to create their Login ID for the first time (same ID will be used for subsequent years). During this process candidate has to verify his/her email id (only one time). Note that the verification mail may reflect in inbox or spam folder of their e-mail.
6. The candidate is required to Login in the admission portal with his/her log-in credential and then will be directed to a dashboard page.
7. The applicant needs to click on the link **“Click Here to Apply”** to apply in a particular course (Information of various degree courses are available in College Prospectus).
8. **The following documents are required to be scanned and uploaded:**
  - I) Matriculation certificate (D.O.B certificate)
  - ii) 10+2 mark sheet (computer generated self-attested copy if mark sheet not received)
  - iii) School Leaving certificate and/or Character certificate (only one certificate of these if combined)
  - iv) Category certificate (SC/ST/OBC/IRDP-BPL as applicable)
  - v) Sports/Co-Curricular activity certificate (if admission sought in these categories)
  - vi) Recent Passport Photo image
  - vii) Signature image

**Note: Size of all each document should not exceed 1MB.**

9. Only those applications are accepted by system that fulfill the requisite eligibility criteria.



10. Applicant should carefully fill the information asked in the form and then save/submit it.
11. After final submission of application, candidate will not be allowed to edit it.
12. Candidate is required to pay prospectus fee (Rs. 50/-) from the link visible in his/her portal account dashboard. **Fee will be paid by online mode using Net Banking, UPI etc.**
13. The submitted application is also visible in status grid with payment status in applicant's online dashboard.
14. After prospectus fee payment candidate's application will be considered for the scrutiny and merit preparation.
15. Merit will be prepared as per the Roster of H.P. Govt. and H.P. University (given in prospectus).
16. Candidate must visit the college website and online portal time to time during display of merit lists.
17. Those candidates whose name appears in merit list have to appear in counselling at the Govt. College Rajgarh for further subject allotment as per the availability of seats.
18. After final counselling of candidate, final fee payment option will be available in the dashboard of the candidate.
19. **Fee can be paid only in online mode using Net Banking, UPI (google pay) etc.**
20. **Class Roll Number will be allotted to students after final fee payment.**
21. The schedule of classes and time table will be available in the college notice board and college website.
22. It will be compulsory for every student to submit an online undertaking for antiragging at [www.antiragging.in](http://www.antiragging.in) before filling the application form.
23. **Candidate must generate their ABC ID on [www.abc.gov.in](http://www.abc.gov.in) or**



[www.digilocker.gov.in](http://www.digilocker.gov.in) before filling the application form and keep it save for future use.

24. The admission of applicant at all stages will be purely provisional subject to satisfaction of the prescribed eligibility conditions.

#### Procedure for admission to B.A./B.Sc. /B.Com.2nd and 3rd Year: For CBCS)

1. Admission to B.A./B.Sc./B.Com.2nd and 3rd Year will be on Roll on basis
2. Admission to 2nd and 3rd Year will be purely provisional subject to their final H.P. University results.
3. Old students seeking admission to B.A./ B.Sc. / B.Com. 2nd and 3rd Year have also to create their admission portal account (one time registration) in a similar manner as explained for 1st year.
4. Old students must choose their subjects as already selected by them in previous class. No change in the subject combination will be allowed to students of 2nd and 3rd year in any circumstance.
5. B.A./B.Com. 3rd year students are required to choose one Generic Elective (G.E.) subject out of the subject given in prospectus. For B.A. 3rd Year Students Generic Elective (G.E.) subject must be different from their Core I and Core II subject Choice.

#### General Instructions:

1. No payment will be accepted after the last date of submission of application form as mentioned in notification. The candidature of such Applicant(s) shall be liable to be rejected straightway without further communication.
2. The application received through any other mode (offline etc.) will not be accepted and rejected.
3. Online Application process must be completed (including Form Filling and Submit Prospectus Fee) before last date fixed for submission of online form as mentioned in the Notification/Advertisement, after which the web link will automatically be disabled and no subsequent correspondence will be entertained in that respect.
4. College takes up verification of eligibility conditions with reference to original documents at subsequent stages of admission process.

#### An Outline of the Choice Based Credit System (CBCS) for the Students Enrolled in the Academic Year 2025-26

##### Courses of Study at UG Level

In annual CBCS system (Choice Based Credit System), students of B.A./B.Sc./ B.Com will study following categories of subjects to complete their UG degree:

1. DSC: Discipline Specific Core Course
2. DSE: Discipline Specific Elective



## For the Bachelor in Arts and Commerce (CBCS)

| Year | Core Courses CC (12)  | Ability Enhancement Compulsory Courses AECC (2) | Skill Enhancement Courses SEC (4)                           | Discipline Specific Elective DSC (4)   | Generic Elective GE (2)                             | Total Credits |
|------|---|---|---|--|---|---------------|
| II   | Eng-2 = 6 credit.<br>Hindi-2 = 6 credit.<br>DSC-1C = 6 credit<br>DSC-1D= 6 credit<br>DSC-2C = 6 credit<br>DSC-2D = 6 credit<br>Total Credits = 36 | Nil   | SEC-1 = 4 credit<br>SEC-2 = 4 credit<br>Total credits = 8   | Nil  | Nil   | 44            |
| III  | Nil   | Nil   | SEC- 3 = 4 credit<br>SEC- 4 = 4 credit<br>Total credits = 8 | DSE-1A= 6 credit<br>DSE-1B= 6 credit<br>DSE-2A= 6 credit<br>DSE-2B= 6 credit<br>Total credits = 24 | GE=1=6 credit<br>GE=2=6 credit<br>Total credits= 12 | 44            |
|      | Total number of credits= 132  | Total number of courses= 24                     |   |  |   |               |

Note = Credit Split

Theory = 5

### Bachelor in Science

| Year | Core Courses CC (12)   | Ability Enhancement Compulsory Courses AECC (2) | Skill Enhancement Courses SEC (4)      | Discipline Specific Elective DSC (4)                    | Total Credits |
|------|--|---|--|---|---------------|
|      | DSC-1C = 6 credit<br>DSC-1D= 6 credit  | Nil   | SEC-1 = 4 credit<br>SEC-2 = 4 credit   | Nil   | 44            |
| II   | DSC-2C = 6 credit<br>DSC-2D = 6 credit<br>DSC-3C=6 credit<br>DSC-3D=6 credit<br>Total Credits = 36 |   | Total credits = 8                      |   |               |
|      | Nil  | Nil   | SEC- 3 = 4 credit<br>SEC- 4 = 4 credit | DSE-1A= 6 credit<br>DSE-1B= 6 credit                    | 44            |
| III  |  |   | Total credits = 8                      | DSE-2A= 6 credit<br>DSE-2B= 6 credit<br>DSE-3A=6 credit |               |
|      |  |   |  | DSE-3B=6 credit   |               |
|      |  |   |  | Total credits = 36 credits                              |               |
|      | Total number of credits = 132  | Total number of courses = 24                    |  |   |               |

Note = Credit Split

Theory = 4, Tutorial = 2



## Courses with Course Codes for B. Com. (Pass Course)

| Subject     | Type of Course  | Course Code            | Title of course  |
|-------------|-----------------|------------------------|--|
| B. Com. II  | DSC IC          | BC2.1                  | Company Law  |
|             | DSC ID          | BC2.2                  | Income Tax & Practice  |
|             | DSC IIC         | BC2.4                  | Corporate Accounting   |
|             | DSC IID         | BC2.5                  | Cost Accounting  |
|             | SEC I           | BC2.3                  | Computer Application in Business   |
|             | SEC II          | BC2.6                  | E- Commerce  |
|             | Compulsory- III | ENG201                 | English  |
|             | Compulsory-IV   | HIND201                | Hindi  |
| B. Com. III | DSE I           | BC3.1(b)<br>BC3.1(c)   | Principles of Marketing<br>OR<br>Fundamental of Financial Management             |
|             | DSE II          | BC3.2(a)<br>BC3.2 (b)  | Corporate Governance<br>OR<br>GST  |
|             | DSE III         | BC3.5(b)<br>BC3.5(c)   | Banking and Insurance<br>OR<br>Management Accounting                             |
|             | DSEIV           | BC3.6 (b)<br>BC3.6 (c) | Office Management and Secretarial<br>Practice<br>OR<br>Fundamental of Investment |
|             | SEC III         | BC3.3                  | Entrepreneurship   |
|             | SEC IV          | BC3.7                  | Personal Selling And Salemanship   |
|             | GENERIC-I       | ECONA313               | Economy of Himachal Pradesh  |
|             | GENERIC-II      | ECONA314               | Indian Economy   |



## Courses with Course Codes for B.Sc. II (Pass Course)

| Subject     | Type of Course  | Course Code | Title of course   |
|-------------|-----------------|-------------|---|
| Chemistry   | DSC IC/IIC/IIIC | CHEM201     | Solutions, Phase Equilibrium, Conductance, Electrochemistry & Organic Chemistry |
|             | DSC ID/IID/IIID | CHEM202     | Chemistry of main group Elements, Chemical Energetics and Equilibria            |
|             | SEC I           | CHEM203     | Basic Analytical Chemistry  |
|             | SEC II          | CHEM204     | Fuel Chemistry & Chemistry of Cosmetics & Perfumes                              |
| Botany      | DSC IC/IIC/IIIC | BOTA201     | Plant Anatomy and Embryology  |
|             | DSC ID/IID/IIID | BOTA202     | Plant Physiology and Metabolism   |
|             | SEC I           | BOTA203     | Biofertilizers  |
|             | SEC II          | BOTA204     | Gardening and Floriculture  |
| Zoology     | DSC IC/IIC/IIIC | ZOOL201     | Physiology and Biochemistry   |
|             | DSC ID/IID/IIID | ZOOL202     | Genetics and Evolutionary Biology   |
|             | SEC I           | ZOOL203     | Medical Diagnostics   |
|             | SEC II          | ZOOL204     | Apiculture  |
| Physics     | DSC IC/IIC/IIIC | PHYS201     | Statistical and Thermal Physics   |
|             | DSC ID/IID/IIID | PHYS202     | Waves and Optics  |
|             | SEC I           | PHYS203     | Physics Workshop Skill  |
|             | SEC II          | PHYS206     | Computational Physics   |
| Mathematics | DSC IC/IIC/IIIC | MATH201     | Real Analysis   |
|             | DSC ID/IID/IIID | MATH202     | Algebra   |
|             | SEC I           | MATH309     | Integral Calculus   |
|             | SEC II          | MATH310     | Vector Calculus   |



## Courses with Course Codes for B.Sc. III (Pass Course)

| Subject     | Type of Course  | Course Code | Title of course   |
|-------------|-----------------|-------------|---|
| Chemistry   | DSE IA/IIA/IIIA | CHEM301     | Polynuclear Hydrocarbons Dyes, Hetrocyclic Compounds and Spectroscopy (UV, IR, NMR)                           |
|             | DSE IB/IIB/IIIB | CHEM304     | Chemistry of Transition and Inner Transition Elements, Coordination Chemistry, Organomettals, Acids and Bases |
|             | SEC III         | CHEM307     | Chemical Technology & Society and Business Skills for Chemistry   |
|             | SEC IV          | CHEM308     | Pesticide Chemistry & Pharmaceutical Chemistry  |
| Botany      | DSE IA/IIA/IIIA | BOTA301     | Economic Botany And Biotechnology   |
|             | DSE IB/IIB/IIIB | BOTA303     | Cell And Molecular Biology  |
|             | SEC III         | BOTA306     | Medicinal Botany And Ethnobotany  |
|             | SEC IV          | BOTA307     | Mushroom Cultivation Technology   |
| Zoology     | DSE IA/IIA/IIIA | ZOOL301(a)  | Applied Zoology   |
|             | DSE IB/IIB/IIIB | ZOOL302(a)  | Insect Vector and Diseases  |
|             | SEC III         | ZOOL303     | Sericulture   |
|             | SEC IV          | ZOOL304(a)  | Aquarium Fish Keeping   |
| Physics     | DSE IA/IIA/IIIA | PHYS301     | Elements Of Modern Physics  |
|             | DSE IB/IIB/IIIB | PHYS304     | Quantum Mechanics   |
|             | SEC III         | PHYS307     | Radiation Safety  |
|             | SEC IV          | PHYS309     | Weather Forecasting   |
| Mathematics | DSE IA/IIA/IIIA | MATH-301    | Matrices  |
|             | DSE IB/IIB/IIIB | MATH- 304   | Numerical Method  |
|             | SEC III         | MATH-313 TH | Probabiltiy and Statistics  |
|             | SEC IV          | MATH-317 TH | Transportation and Game Theory  |



## Courses with Course Codes for BA II (Pass Course)

| Subject     | Type of    | Course Code                | Title of course   |
|-------------|------------|----------------------------|---|
| English     | DSC IC/IIC | ENG DSC 202                | British Literature (Play and Novel)   |
|             | DSC ID/IID | ENG DSC 203                | Literary Cross Currents   |
|             | SEC I      | ENG SEC 204                | Creative Writing, Book and Media Reviews  |
|             | SEC II     | ENG SEC 205                | Translation Studies and Principles of Translation   |
|             | Compulsory | ENG CE 201                 | English-2 ( Core English)   |
| Hindi       | DSC IC/IIC | HIND-202                   | Adhunik Hindi Kavita  |
|             | DSC ID/IID | HIND-203                   | Hindi Gadya Sahitya   |
|             | SEC I      | HIND-204                   | Karyakari Hindi   |
|             | SEC II     | HIND-206                   | Anuvaad Vigyan  |
|             | Compulsory | HIND-201                   | Anivarya Hindi "Ranchna Punj"   |
| Sanskrit    | DSC IC/IIC | DSC-SKT-201                | Sanskrit Naatak   |
|             | DSC ID/IID | DSC-SKT-202                | Sanskrit Vyakaran   |
|             | SEC I      | SKT-AEEC-205               | Aayurved ke Mool Sidhant  |
|             | SEC II     | SKT-AEEC-206               | Sanskrit Chhand Evm Gaayan  |
|             | Compulsory | SKT-AEEC-203               | Vyakaran Avm Sanyojan   |
| Economics   | DSC IC/IIC | ECONA201                   | Principles of Macroeconomics-I  |
|             | DSC ID/IID | ECONA202                   | Principles of Macroeconomics-II   |
|             | SEC I      | ECONA204                   | Economics of Rural Development  |
|             | SEC II     | ECONA206                   | Demography  |
| Geography   | DSC IC/IIC | GEOGP201CC                 | Human Geography   |
|             | DSC ID/IID | GEOGP202CC                 | Environmental Geography   |
|             | SEC I      | GEOGP203                   | Regional Planning and Development   |
|             | SEC II     | GEOGP204                   | Remote Sensing and GPS  |
| Music       | DSC IC/IIC | MUSA-201 TH<br>MUSA-202 PR | Theory of Indian Music, Ancient Granths and Contribution of Musicologists<br>Hindustani Music (Vocal/Inst.) Paper-III Practical (Unit-II) Title-Stage Performance |
|             | DSC ID/IID | MUSA-203TH<br>MUSA-204 PR  | Theory of Indian Music, Medieval Granths and Contributions of Musicians and Musicologists<br>Hindustani Music Paper-IV Practical (Unit-II)Title-Viva-Voce         |
|             | SEC I      | MUSA-205PR                 | Presentation and Documentation  |
|             | SEC II     | MUSA-206PR                 | Presentation and Documentation  |
| Mathematics | DSC IC/IIC | MATH-201 TH                | Real Analysis   |
|             | DSC ID/IID | MATH-202 TH                | Algebra   |
|             | SEC I      | MATH-309 TH                | Integral Calculus   |
|             | SEC II     | MATH-310 TH                | Vector Calculus   |

## Courses with Course Codes for B A II

|                    |            |            |   |
|--------------------|------------|------------|---|
| Political Science  | DSC IC/IIC | POLS201    | Comparative Government and Politics               |
|                    | DSC ID/IID | POLS202    | Introduction to International Relation            |
|                    | SEC I      | POLS203    | Legislative Support                               |
|                    | SEC II     | POLS204    | Public Opinion and Survey Research                |
| Physical Education | DSC IC/IIC | DSC-PED201 | Human Anatomy and Physiology                      |
|                    | DSC ID/IID | DSC-PED202 | Sports Psychology                                 |
|                    | SEC I      | PED-203    | Sport Medicines, Physiotherapy and Rehabilitation |
|                    | SEC II     | PED-204    | Sports Training                                   |
| History            | DSC IC/IIC | HIST203    | History of India,c.1206-1707                      |
|                    | DSC ID/IID | HIST204    | History of India,c.1707-1950                      |
|                    | SEC I      | HIST213    | Historical Tourism                                |
|                    | SEC II     | HIST215    | An Introduction to Archeology                     |

### Choice of Generic Elective for BA 3rd Year Students:

For B.Com. 3rd year students the Generic elective (G.E.) subject will be given as per the choice mentioned in the syllabus of B.Com.(See in the end of PROSPECTUS)

For B.A. 3rd Year Students Generic Elective (G.E.) subject must be different from their Core I and Core II subject Choice. The following subjects are available in the college for the option of Generic Elective:

| S. No. | G.E. Subject Available | No. of Seats |
|--------|------------------------|--------------|
| 1      | Economics              | 30           |
| 2      | Geography              | 30           |
| 3      | History                | 30           |
| 4      | Music-Vocal            | 30           |
| 5      | Music-Instrumental     | 30           |
| 6      | Physical Education     | 30           |
| 7      | Political Science      | 30           |
| 8      | Sanskrit               | 30           |
| 9      | Hindi                  | 30           |
| 10     | English                | 30           |

## Courses with Course Codes for B A III (Pass Course)

| Subject    | Course Type | Course Code | Title of course                                  |
|------------|-------------|-------------|--|
| English    | DSE IA/IIA  | ENG DSE 303 | Soft Skills                                      |
|            | DSE IB/IIB  | ENG DSE 304 | Academic Writing and Composition                 |
|            | SEC III     | ENG SEC301  | Technical Writing                                |
|            | SEC IV      | ENG SEC302  | Business Communication                           |
|            | GENERIC-I   | ENG GE305   | Literature from Himachal                         |
|            | GENERIC-II  | ENG GE306   | Contemporary India: Women and Empowerment        |
|            | Hindi       | DSE IA/IIA  | HIND-305   |
| DSE IB/IIB |             | HIND-306    | Chhayavahotar Hindi Kavita                       |
| SEC III    |             | HIND-301    | Rang Aalekh Avam Rangmanch                       |
| SEC IV     |             | HIND-304    | Samachar Sanklan Aur Lekhan                      |
| GENERIC-I  |             | HIND-307    | Aadunik Bhartiya Sahitya                         |
| GENERIC-II |             | HIND-308    | Sarjnatmak Lekhan ke Vivid Shetra                |
| Sanskrit   |             | DSE IA/IIA  | SKT-301  |
|            | DSE IB/IIB  | SKT-302     | Sahitiyik Samalochna                             |
|            | SEC III     | SKT-305     | Bhartiya Rang Shala                              |
|            | SEC IV      | SKT-306     | Bhartiya Vaastushastra                           |
|            | GENERIC-I   | SKT-GE-303  | Patanjal Yog Sutra                               |
|            | GENERIC-II  | SKT-GE-304  | Bhasha Vigyan ke Moolbhoot Sidhant               |
|            | Economics   | DSE IA/IIA  | ECONA303   |
| DSE IB/IIB |             | ECONA305    | Development Economics                            |
| SEC III    |             | ECONA310    | Public Finance                                   |
| SEC IV     |             | ECONA311    | Money and Banking                                |
| GENERIC-I  |             | ECONA313    | Economy of Himachal Pradesh                      |
| GENERIC-II |             | ECONA315    | Development Economics                            |
| Geography  |             | DSE I       | GEOGP-303  |
|            | DSE I       | GEOGP-304   | Disaster Management                              |
|            | SEC III     | GEOGP-301   | Geographic Information System                    |
|            | SEC IV      | GEOGP-302   | Field Techniques and Survey Based Project Report |
|            | GENERIC-I   | GEOGP-305   | Disaster Risk Reduction                          |
|            | GENERIC-II  | GEOGP-306   | Sustainability and Development                   |



## Courses with Course Codes for B A III (Pass Course)

|                    |            |              |  |
|--------------------|------------|--------------|--|
| History            | DSE IA/IIA | HIST (A) 305 | Modern and Contemporary World History- I                       |
|                    | DSE IB/IIB | HIST (A) 307 | Modern and Contemporary World History- II                      |
|                    | SEC III    | HIST (A) 317 | Indian History and culture                                     |
|                    | SEC IV     | HIST (A) 319 | Introduction to Indian Art                                     |
|                    | GENERIC-I  | HIST (A) 310 | Social Religious Reforms Movements in India                    |
|                    | GENERIC-II | HIST (A) 312 | History of HP  |
| Music              | DSE IA/IIA | MUSA-303 TH  | Theory of Indian Music and Study of Ancient Granth and Ragas   |
|                    | DSE IA/IIA | MUSA-304 PR  | Unit-2 Vocal / Instrumental (Hindustani Music) Title-Practical |
|                    | DSE IB/IIB | MUSA-305 TH  | Theory of Indian Music and Gharana Tradition                   |
|                    | DSE IB/IIB | MUSA-306 PR  | Unit-2 Vocal / Instrumental (Hindustani Music) Title-Practical |
|                    | SEC III    | MUSA-301PR   | Presentation and Documentation-III                             |
|                    | SEC IV     | MUSA-302PR   | Presentation and Documentation-IV                              |
|                    | GENERIC-I  | MUSA-307TH   | Theory of Indian Music and Folk Music of Himachal Pradesh      |
|                    | GENERIC-II | MUSA-308PR   | Practical  |
| Mathematics        | DSE IA/IIA | MATH 301 TH  | Matrices   |
|                    | DSE IB/IIB | MATH 304 TH  | Numerical Method   |
|                    | SEC III    | MATH 313 TH  | Probability and Statistics                                     |
|                    | SEC IV     | MATH 317 TH  | Transportation and Game Theory                                 |
| Political Science  | DSE IA/IIA | POLS301(A)   | Themes in Contemporary Political Theory                        |
|                    | DSE IB/IIB | POLS302 (B)  | Understanding Globalization                                    |
|                    | SEC III    | POLS303      | Democratic Awareness through Legal Literacy`                   |
|                    | SEC IV     | POLS304      | Conflict and Peace Building                                    |
|                    | GENERIC-I  | POLS305      | Society, Economy and Politics in HP                            |
|                    | GENERIC-II | POLS306      | Human Right, Gender and Environment                            |
| Physical Education | DSE IA/IIA | PED-305TH    | Recreation   |
|                    | DSE IB/IIB | PED-307 TH   | Methods of Teaching in Physical Education                      |
|                    | SEC III    | PED-301PR    | Specialization in Volleyball                                   |
|                    | SEC IV     | PED-304PR    | Specialization in Athletics                                    |
|                    | GENERIC-I  | PED-309TH    | Health Education and Nutrition                                 |
|                    | GENERIC-II | PED-310TH    | Yoga   |

**FEE STRUCTURE (2026-27)**  
**Annual Charges (Government Account Fees)**

|   |                    |
|---|--------------------|
| Admission Fee   | Rs.25.00           |
| Re-Admission Fee First time   | Rs.100.00          |
| Re-Admission Fee Second Time  | Rs.200.00          |
| Late Admission Fee  | Rs.10.00 per day   |
| Tuition Fees  | Rs.50.00 per month |
| Late payment of dues (per day)  | Rs.1.00            |
| University Dev.Fund (HPU charges) (For 1st year only)                       | Rs.500.00 (Annual) |
| University Dev.Fund (IRDP/BPL) candidates (HPU charges) (For 1st year only) | Rs.250.00 (Annual) |

**College Annual Charges**

|  |                           |
|--|---------------------------|
| Library security (refundable)                      | Rs.100.00 (only 1st Year) |
| House Examination Fund                             | Rs.80.00                  |
| Medical Fund                                       | Rs.06.00                  |
| Campus Development Fund                            | Rs.10.00                  |
| Book repair/Replacement Fund                       | Rs.25.00                  |
| Furniture repair/replacement Fund                  | Rs.10.00                  |
| Identity Card                                      | Rs.10.00                  |
| Duplicate Identity Card                            | Rs.20.00                  |
| Magazine Fund                                      | Rs.50.00                  |
| N.C.C. Fund  | Rs.10.00                  |
| Student Aid Fund                                   | Rs.2.00                   |
| Cultural Activity Fund                             | Rs.20.00                  |
| Computer & Internet Facility                       | Rs.20.00                  |
| Red Cross Society Fund                             | Rs.40.00                  |
| Youth welfare Fee (HPU charges)                    | Rs.15.00                  |
| Holiday Home Fee (HPU charges)                     | Rs.02.00                  |
| Sport Fee (HPU charges)                            | Rs.15.00                  |
| Cont. Fee (HPU charges) (For 2nd& 3rd yr students) | Rs.10.00                  |
| PTA Fund   | Rs.500.00                 |



## College Monthly Charges

|  |                 |
|--|-----------------|
| Amalgamated Fund                       | Rs.25.00        |
| Sports Fund                            | Rs.20.00        |
| Building Fund                          | Rs.10.00        |
| Physics Practical Fee                  | Rs.20.00        |
| Chemistry Practical Fee                | Rs.20.00        |
| Botany Practical Fee                   | Rs.20.00        |
| Zoology Practical Fee                  | Rs.20.00        |
| Geography Practical Fee                | Rs.15.00        |
| Rovers & Rangers Fund                  | Rs.5.00         |
| Computer Practical (Commerce) Students | Rs.15.00        |
| Absence Fine (per period)              | Rs.1.00         |
| Absence Fine (per practical)           | Rs.3.00         |
| Late Return of Library Books           | Rs.1.00 per day |
| Music Practical Fee                    | Rs.15.00        |
| Physical Education Practical Fee       | Rs.15.00        |

### Note:

1. No tuition Fee will be charged from the girl student possessing Bonafide Himachali Certificate.
2. The fee receipts must be kept safe by the students as proof of the payment to college.



## RULES OF THE COLLEGE

### Payment of College Dues

1. At the time of Admission, a student must deposit the dues online well in time as and when notified.
2. Students who fail to pay their fees online by the notified date will pay their dues with late fee till next notified date. No postponement of dues beyond this date is permissible.
3. Name of those students will be struck off who do not pay college dues as per schedule.

### Registration and Migration

1. Fresh entrants should apply for University Registration through H. P. University web-portal: <https://rme.hpshimla.in> / with all documents required by the University for this purpose. The detailed information regarding this will be available on college notice board later on.
2. Inter College migration is permissible only through H.P. University Registration and Migration portal. A student seeking inter-college migration to this college will pay admission fee afresh. He/she will also have to pay the monthly fee w.e.f. the month he/she joins the college even if he/she has paid these in the college last attended.
3. A student seeking Inter-College migration to this college from private college will also pay the Annual fees.

### Rules for Name Struck off and Re-Admission

1. Continuous absence of six days from a class or absence for 10 days in a month will lead to striking off names from college rolls. He/ she will have to seek re-admission on the recommendation of the subject teacher.
2. Re-admission will be allowed within six days by paying re-admission fee and absence fine as per rules subject to the approval of the Principal.
3. Re-admission fee for first time is Rs. 100/-and for second time it is Rs. 200/-. There will be no re-admission for third time.
4. It is personal responsibility of every student to get his/her roll number entered in the attendance register of each concerned subject teacher. If he/she fails to do so, he/she will be treated absent.

### Leave Rules

1. No student is supposed to be absent without getting his/her leave sanctioned.
2. Leave up to six days will be granted by the concerned subject teacher.
3. Leave for more than six days will be sanctioned by the Principal.
4. The student will be marked absent during the leave period and the same will not be considered for calculating the lectures attended by the student for determining eligibility to appear in the University examinations. However, neither name will be struck off from the college roll nor any absence fine will be imposed to the student.



### Lecture Attendance

1. Students are expected to be regular in attending their classes. Lecture attendance condition is compulsory and the counting of attendance will start from the day regular teaching begins. Awards/Marks of attendance are also given in Continuous Comprehensive Assessment (CCA).
2. In order to be eligible to appear in University Examination, a student must have 75% attendance in each of the concerned courses in theory as well as in practical separately.
3. Students who are officially deputed to participate in sports and extra-curricular activities will be treated on duty for the purpose of attendance, provided the prior permission has been sought from the Principal in this matter.

### Mid Term Examination

1. It is mandatory for all students to appear in the Mid Term Examinations.
2. The weightage of the marks obtained in Mid Term Examinations is counted for CCA and Pass Percentage for Annual Examinations.
3. Admit card for the University annual Examinations will be generated only for those students whose CCA is uploaded on H.P. University examination portal.
4. Only those students will be passed in a particular paper who obtains minimum pass percentage in both CCA as well as final Annual Examinations.
5. Student must obtain at least 35% in both CCA and final Annual Examinations and overall average of both must be at least 40%.
6. The student will be passed in 2nd and 3rd year only if they pass all the papers of that class. They will get compartment if they pass in 6 papers out of 8 papers.

### Identity-cum-Library Card

Identity card is an important document as it shows the Identity of a bonafide student of the college. Identity-cum-library card should be collected from the college Library as per schedule prescribed by the Librarian. Every student must carry this card while in college. In case of loss of original identity card, duplicate identity card will be issued after producing the FIR in this context. For duplicate identity card, Rs. 20/- will be charged. No student is permitted to replace his/her photograph pasted on the identity card for any reason whatsoever.

## ANTI-RAGGING INSTRUCTIONS

### Definition of Ragging

Ragging includes display of noisy, disorderly conduct, teasing, rough or rude treatment, indulging in rowdy, undisciplined and obscene activities which cause or are likely to cause annoyance, undue hardship, physical or psychological harm or mental trauma or raise apprehension or fear in a fresher or other students, or forcing a student to do any act which such a student is not willing to do..

### Prohibition of Ragging

1. No person shall practice ragging in any form within or outside the premises of college.
2. Any person who violates or contravenes the provision of Anti-Ragging Act shall, on conviction be punished with imprisonment for a term which may extend up to three years or with a fine which may

extend to fifty thousand rupees or with both.

3. Teasing girl students in any manner is an offense and is punishable under the law. Hence, students are advised to refrain from such activities, otherwise they would face strict legal actions.

#### Expulsion from college

As per the directions of Hon'ble Supreme Court of India, ragging is a punishable offense. Any student convicted of an offence of ragging shall be expelled from the college and FIR to be registered against him/her and shall not be admitted in any other college/educational institution for a period of three years from the date of order of such expulsion. In case of ragging, the student may contact the officers of Anti Ragging Committee immediately.



## DISCIPLINE AND CONDUCT RULES

All students/parents are advised to read the instructions given in the Prospectus carefully as ignorance about the rules will not be excused on their part.

1. Smoking inside and outside the college is strictly prohibited. A student found indulging in act of smoking will be imposed penalty of Rs. 500/-and even may face disciplinary action.
2. When inside the campus or in the class, keep your cell phones on switch off/ silent mode.
3. Crowding, standing in corridors is not allowed.
4. Only those activities/ functions will be allowed to be held in the college campus/ground/hall which are either organized by or have been given permission by the college authority.
5. Sticking unauthorized posters/notices, writing on walls is strictly prohibited. Fine may be imposed for such act(s).
6. Outsiders are not allowed in the college. A student who brings an outsider in the campus will be penalized as permissible under college rules.
7. Every student must carry his/her Identity Card issued by the college. Students without Identity Cards are deemed as outsiders.
8. Any act performed by the student that amounts to indiscipline will be dealt strictly.
9. All students are directed to read the notices thoroughly which are displayed exclusively on the College Notice Board every day and to do the needful accordingly.
10. Scribbling/writing anything on the blackboard, on furniture and walls etc. is a part of indiscipline.
11. The acts such as to any meeting/function/party and to take any photographs in the premises of the college without prior permission of the Principal also lead to indiscipline.
12. Students should not temper with the college property such as electric points/toilet water fittings etc. in the college campus.
13. Using foul language with any student, teacher or any other employee of the college shall be viewed seriously.
14. Littering in and around the college campus is strictly prohibited.



## WE HAVE ZERO TOLERANCE TO

- Ragging
- Alcohol, Smoking, Gambling
- Misconduct, Hooliganism, Indiscipline
- Possession or use of firearms or any lethal weapon
- Possession or use of hallucinogenic drugs

If the Students are found guilty of the above- mentioned indulgences in and outside the campus, they will be punished in accordance with the UGC guidelines, following the directions of the Hon'able Supreme Court of India.

The punishment for those found guilty of the above offences shall be any one or combination of the following:

1. Suspension from attending classes and academic privileges.
2. Withholding/ withdrawing scholarship/ fellowship and other benefits.
3. Debarring from appearing in any test/ examination or other evaluation process.
4. Withholding results.
5. Debarring from representing the College in any University, Regional or International Meet, Tournament, Youth Festival etc.
6. Cancellation of admission and suspension/ expulsion from the College.
7. A fine will be imposed depending upon the nature and gravity of the offence.
8. Collective Punishment: When the persons committing or abetting the crime of ragging are not identified, the Institution shall resort to collective punishment. Further, such cases will be reported to the police and dealt as per Himachal Pradesh Educational Institutions (Prohibition of Ragging) Act 2009, according to which ragging has been made a cognizable and non-bailable offence. Any student convicted of an offence will be punished with the imprisonment up to three years or a fine upto Rs. 50,000 or both.



## राजकीय महाविद्यालय राजगढ़ एक नज़र में

यह राजगढ़ शहर से चार किलोमीटर दूर राजगढ़-सोलन राजमार्ग पर लगभग 1600 मीटर की ऊंचाई पर (30.86 डिग्री उत्तरी अक्षांश, 77.29 डिग्री पूर्वी देशांतर) स्थित है। सुंदर चीड़ व देवदार के जंगल से घिरा यह महाविद्यालय प्रभावी शिक्षण अधिगम के लिए एक अत्यंत शांतिपूर्ण वातावरण प्रदान करता है। यह एक सह-शिक्षा संस्थान के रूप में 2005 में राजगढ़ शहर के केंद्र में स्थित एक किराए के भवन में सीमित स्थान के कारण केवल मानविकी विषयों के साथ शुरू किया गया था। वर्ष 2016 में महाविद्यालय को वर्तमान स्थान और भवन में स्थानांतरित करने के साथ वाणिज्य संकाय सत्र 2016-17 और विज्ञान संकाय सत्र 2017-18 में शुरू किया गया। महाविद्यालय छात्रों की क्षमता का पता लगाने और उनका पोषण करने का भरपूर प्रयास करता है, ताकि वे देश के जिम्मेदार नागरिक बन सकें और इस प्रतिस्पर्धी दुनिया में अपनी जरूरतों के अनुसार खुद को परिवर्तित कर सकें। राजकीय महाविद्यालय राजगढ़ हिमाचल प्रदेश विश्वविद्यालय शिमला से संबद्ध है और विश्वविद्यालय द्वारा निर्धारित पात्रता मानदंडों को पूरा करते हुए विद्यार्थी अपनी पसंद के स्नातक (यू.जी.) कोर्स में उच्च शिक्षा (बी.ए./बी.कॉम./बी.एस.सी) में प्रवेश कर सकते हैं। उन्हें इस उद्देश्य के लिए दूर स्थित महाविद्यालयों में जाने की आवश्यकता नहीं है। योग्य और समर्पित अध्यापक वर्ग हमेशा छात्रों को उनके सर्वांगीण विकास में सुविधा प्रदान करने के साथ-साथ उनकी शैक्षणिक गतिविधियों में उत्कृष्टता प्राप्त करने की दृष्टि से शिक्षित और मार्गदर्शन करने के लिए प्रतिबद्ध है। राजकीय महाविद्यालय राजगढ़ अपने समर्पित पोर्टल के माध्यम से सभी छात्रों के लिए ऑनलाइन प्रवेश सुविधा प्रदान करता है।

## इन सबके लिये हमारे यहाँ शून्य सहनशीलता है...

रैगिंग, मादक पदार्थ, धूम्रपान, जुआ खेलना

अनुशासनहीनता

हथियार रखना या उनका प्रयोग करना

परिसर में मादक पदार्थ को रखना या उनका प्रयोग करना

महाविद्यालय परिसर में या बाहर कोई भी विद्यार्थी यदि उपरोक्त किसी भी गतिविधि में संलिप्त पाया जाता है तो उसे माननीय सर्वोच्च न्यायालय तथा यू.जी.सी. के नियमानुसार दण्डित किया जाएगा। यदि कोई विद्यार्थी किसी भी तरह से रैगिंग में संलिप्त पाया जाता है तो उसे निम्नलिखित में से एक या अधिक दण्ड दिया जा सकता है:

1. कक्षाओं में बैठने अथवा अन्य शैक्षिक गतिविधियों से वंचित करना।
2. किसी तरह की छात्रवृत्ति या अन्य वित्तीय लाभों को रोकना।
3. किसी भी परीक्षा या अन्य मूल्यांकन प्रक्रिया से बाहर करना।
4. परीक्षा परिणाम रोकना।
5. महाविद्यालय, विश्वविद्यालय, प्रांतीय या अंतरराष्ट्रीय स्तर की प्रतिस्पर्धाओं में प्रतिनिधित्व करने से वंचित करना।
6. महाविद्यालय से प्रवेश रद्द करना एवं निष्कासन।
7. अपराध की गंभीरता के अनुसार जुर्माना। कल्पलतेव विद्या



8. सामूहिक दण्ड: यदि कोई विद्यार्थी रैगिंग करते हुए या रैगिंग को बढ़ावा देते हुए पहचाना नहीं जाता, उस स्थिति में महाविद्यालय इस कृत्य में संलिप्त विद्यार्थियों को सामूहिक दण्ड देगा। ऐसे मामलों को पुलिस के पास भेज दिया जाएगा तथा हिमाचल प्रदेश शिक्षण संस्थाओं रैगिंग निषेध अधिनियम 2009 के अनुसार कार्यवाही की जाएगी, जिसमें रैगिंग को संज्ञेय व गैर-जमानती अपराध माना गया है तथा रैगिंग के दोषियों को 3 साल तक की सजा अथवा ₹50,000/- का जुर्माना अथवा दोनों सजाओं का प्रावधान है।

### पात्रता की महत्वपूर्ण शर्तें तथा ऑनलाइन प्रवेश प्रक्रिया

जो छात्र - छात्राएं विभिन्न विषयों में प्रवेश लेना चाहते हैं, उनकी पात्रता निम्नलिखित शर्तों पर निर्धारित की जाएगी:

कला स्नातक (बी.ए.) पासकोर्स छात्र ने किसी मान्यता प्राप्त बोर्ड या विश्वविद्यालय से अंग्रेजी अनिवार्य विषय सहित 4 अन्य विषयों में जमा दो (10+2) या समकक्ष परीक्षा कम से कम 33% अंकों के साथ उत्तीर्ण की हो।

वाणिज्य स्नातक (बी.कॉम.) पासकोर्स छात्र ने किसी मान्यता प्राप्त बोर्ड या विश्वविद्यालय से वाणिज्य विषय में जमा दो (10+2) या समकक्ष परीक्षा कम से कम 45% अंकों के साथ उत्तीर्ण की हो। लड़कियों (छात्राओं) के लिए यह पात्रता शर्त 33% अंको की है।

या

वाणिज्य स्नातक के प्रथम वर्ष में दाखिला लेने के लिए छात्र/ छात्राओं ने जमा दो (10+2) स्तर पर गणित या अर्थशास्त्र विषय अनिवार्य रूप से पढ़ा हो। HE विज्ञान स्नातक (बी.एस.सी.) पासकोर्स छात्र ने किसी मान्यता प्राप्त बोर्ड या विश्वविद्यालय से अंग्रेजी विषय के साथ 3 अन्य विज्ञान विषयों में जमा दो (10+2) की परीक्षा कम से कम 45% अंकों के साथ उत्तीर्ण की हो।

### आवश्यक सूचना

- वे उम्मीदवार जिन्होंने राष्ट्रीय मुक्त विद्यालय शिक्षण संस्थान (एन.आई.ओ.एस.) से 5 विषयों सहित जमा दो (10+2) की परीक्षा आवश्यक प्रतिशतके साथ उत्तीर्ण की हो, भी प्रवेश के लिये पात्र होंगे।
- स्नातक डिग्री (बी.ए./बी.एस.सी./बी.कॉम.) के प्रथम वर्ष में दाखिला लेने के लिये अधिकतम आयु सीमा 23 वर्ष (जुलाई 01, 2025 को) है। लड़कियों के लिए ये आयु सीमा 25 वर्ष है। अनुसूचित जाति व अनुसूचित जनजाति वर्ग के छात्र-छात्राओं के लिये अधिकतम आयु सीमा में 3 वर्ष की छूट है। बेंचमार्क दिव्यांग व्यक्तियों को अधिकतम आयु में पांच वर्ष की छूट दी जाएगी।
- साँस्कृतिक तथा खेल क्षेत्र के लिए आरक्षित सीटों को इन क्षेत्रों में अर्जित योग्यता के आधार पर भरा जाएगा। जिन छात्र-छात्राओं ने अन्तरराष्ट्रीय, राष्ट्रीय अथवा राज्य स्तर पर उपलब्धि हासिल की है, और उनके पास ऐसी उपलब्धि सम्बन्धित सरकारी विभाग का प्रमाणपत्र हो, उन्हें दाखिले में प्राथमिकता दी जायेगी।
- प्रथम वर्ष में दाखिला पूर्णता अस्थाई है। यदि विश्वविद्यालय प्रशासन किसी छात्र का दाखिला रद्द करता है तो महाविद्यालय इसके लिये किसी प्रकार से उत्तरदायी नहीं होगा।



5. 10+2 की परीक्षा में कम्पार्टमेंट वाले छात्र-छात्राएं महाविद्यालय में प्रवेश के लिये पात्र नहीं होंगे।
6. नये विद्यार्थियों (बी.ए./ बी.एस.सी./बी.कॉम. प्रथमवर्ष) को दाखिला लेने के बाद हि०प्र० विश्वविद्यालय का ऑनलाइन पंजीकरण भरना होगा।
7. नये विद्यार्थियों को स्कूल/ महाविद्यालय के प्रधानाचार्य / प्राचार्य द्वारा जारी किया गया चरित्र प्रमाण पत्र देना होगा।
8. अंतराल वर्ष वाले विद्यार्थी अपनी ग्रामपंचायत/नगर पंचायत के प्रधान पार्षद द्वारा या किसी प्रथम श्रेणी के राजपत्रित अधिकारी द्वारा जारी किया गया चरित्र प्रमाण-पत्र प्रस्तुत करें।
9. महाविद्यालय के पुराने विद्यार्थियों, जिन्होंने अन्तिम परीक्षा नियमित रूप से इसी महाविद्यालय से उत्तीर्ण की हो, को अपना चरित्र प्रमाण पत्र देने की आवश्यकता नहीं है।
10. अंतराल वर्ष वाले विद्यार्थी को अंतराल वर्ष के सम्बन्ध में एक शपथ / घोषणा अपलोड करना होगा।
11. छात्राएं अपना हिमाचली मूल प्रमाण पत्र अपलोड करें। केवल वही छात्राएं, जिन्होंने यह प्रमाण पत्र दिया होगा, फीस छूट के लिए पात्र होंगी।

### **प्रवेश प्रक्रिया तथा ऑनलाइन आवेदन करने के लिए निर्देशः**

वर्तमान शैक्षणिक सत्र 2026-27 के लिए राजकीय महाविद्यालय, राजगढ़ महाविद्यालय के समस्त विद्यार्थियों के लिए ऑनलाइन पोर्टल के माध्यम से प्रवेश प्रक्रिया शुरू कर रहा है यह पोर्टल महाविद्यालय के नए आवेदकों के साथ-साथ पुराने छात्रों को ऑनलाइन माध्यम का उपयोग करके आवेदन करने में सुविधा प्रदान करेगा। प्रवेश के इस माध्यम में, आवेदन और शुल्क भुगतान दोनों पूरी तरह से ऑनलाइन होंगे।

### **बी.ए./बी.एस.सी./बी.कॉम. प्रथम वर्ष के लिए नए आवेदन की प्रवेश प्रक्रियाः**

1. उम्मीदवार वेब ब्राउज़र (कंप्यूटर/मोबाइल) का उपयोग करके महाविद्यालय की वेबसाइट <https://www.gcrajgarh.ac.in/> पर जा सकते हैं।
2. ऑनलाइन आवेदन के लिए लिंक <https://gcrajgarh.hightheducation.in/> है और यह कॉलेज की वेबसाइट पर उपलब्ध होगा। आवेदक लिंक पर क्लिक करेगा और प्रवेश पोर्टल पर जाएगा।
3. आवेदक को पोर्टल पर उपलब्ध सभी निर्देशों को पढ़ना होगा और ऑनलाइन आवेदन करने से पहले विवरणिका (prospectus) डाउनलोड करना होगा। उसे केवल उसी कोर्स में आवेदन करना होगा, जिसके लिए वह पात्र है।
4. सभी चरणों में आवेदक का प्रवेश अस्थाई होगा और प्रवेश निर्धारित योग्यता शर्तों के पूर्ण करने पर निर्भर होगा।
5. आवेदक के पास एक वैध ईमेल आईडी और मोबाइल नंबर होना चाहिए।
6. आवेदक को पहली बार अपना लॉग-इन आईडी बनाना होगा (उसी आईडी का उपयोग बाद के वर्ष में प्रवेश के लिए किया

जाएगा)। इस प्रक्रिया के दौरान उम्मीदवार को अपनी ईमेल आईडी (केवल एक बार) सत्यापित करनी होगी। ध्यान दें, कि सत्यापन मेल उनके ई-मेल के इनबॉक्स या स्पैम फ़ोल्डर में दिखाई दे सकता है।

7. उम्मीदवार को अपने लॉग-इन क्रेडेंशियल के साथ प्रवेश पोर्टल में लॉग-इन करना होगा और फिर उसे डैशबोर्ड पृष्ठ पर निर्देशित किया जाएगा।
8. आवेदक को किसी विशेष कोर्स में आवेदन करने के लिए दिए हुए लिंक पर क्लिक करना होगा (विभिन्न डिग्री पाठ्यक्रमों की जानकारी महाविद्यालय विवरणिका (prospectus) में उपलब्ध है)।
9. उम्मीदवार को निम्नलिखित दस्तावेज स्कैन / अपलोड करने की आवश्यकता है:
  - i) **दसवीं का प्रमाणपत्र (जन्म प्रमाणपत्र)**
  - ii) **10+2 मार्कशीट** (यदि मार्कशीट प्राप्त नहीं हुई है तो कंप्यूटर जनित स्व सत्यापित प्रतिलिपी)
  - iii) **स्कूल छोड़ने का प्रमाण पत्र और/या चरित्र प्रमाण पत्र** (इनमें से केवल एक प्रमाण पत्र यदि संयुक्त है)
  - iv) **श्रेणी प्रमाणपत्र** (एससी/एसटी/ओबीसी/आईआरडीपी-बीपीएल जैसा लागू हो)
  - v) **खेल / सह-पाठ्यक्रम गतिविधि प्रमाण पत्र** (यदि इस श्रेणी में प्रवेश मांगा गया है)
  - vi) **हाल ही की पासपोर्ट फोटो** (50Kb से अधिक नहीं, ऊंचाई चौड़ाई = 4.5x3.5 सेमी)
  - vii) **हस्ताक्षर प्रतिकृति**

**(नोट: उपरोक्त प्रत्येक सभी दस्तावेजों का आकार 1 एमबी से अधिक नहीं होना चाहिए)**

10. सिस्टम द्वारा केवल उन्हीं आवेदनों को स्वीकार किया जायेगा जो अपेक्षित पात्रता मानदंड को पूरा करते हैं।
11. आवेदक को फॉर्म में पूछी गई जानकारी को ध्यान से भरना होगा और फिर सेव/सबमिट करना होगा।
12. अंतिम रूप से आवेदन जमा करने के बाद, उम्मीदवार को इसे संपादित करने की अनुमति नहीं दी जाएगी।
13. उम्मीदवार को अपने पोर्टल खाते के डैशबोर्ड में दिखाई देने वाले लिंक से प्रॉस्पेक्टस शुल्क का भुगतान करना होगा। शुल्क का भुगतान नेट बैंकिंग, यूपीआई आदि का उपयोग करके ऑनलाइन माध्यम से किया जाएगा।
14. जमा किया गया आवेदन, आवेदक के ऑनलाइन डैशबोर्ड में भुगतान की स्थिति के साथ स्टेटस ग्रिड में भी दिखाई देता है।
15. प्रॉस्पेक्टस शुल्क (Rs. 50/-) भुगतान के बाद उम्मीदवार के आवेदन पर छटनी और मेरिट सूची के लिए विचार किया जाएगा।
16. हिमाचल प्रदेश सरकार व हिमाचल प्रदेश विश्वविद्यालय के रोस्टर के अनुसार मेरिट सूची तैयार की जाएगी। (प्रॉस्पेक्टस में दिया गया है)।
17. मेरिट सूची के प्रकाशन के दौरान उम्मीदवार को समय-समय पर महाविद्यालय की वेबसाइट और ऑनलाइन पोर्टल पर जाना होगा।
18. जिन उम्मीदवारों का नाम मेरिट सूची में आता है, उन्हें राजकीय महाविद्यालय राजगढ़ में सीटों की उपलब्धता के अनुसार विषय आवंटन हेतु काउंसलिंग में शामिल होना होगा।

19. उम्मीदवार की अंतिम काउंसलिंग के बाद, उम्मीदवार के लॉग-इन डैशबोर्ड में अंतिम शुल्क भुगतान का विकल्प उपलब्ध राजकी जिगढ़
20. शुल्क का भुगतान केवल ऑनलाइन माध्यम से नेट बैंकिंग, यूपीआई आदि का उपयोग करके किया जा सकता है।
21. अंतिम शुल्क भुगतान के बाद छात्रों को कक्षा रोल नंबर आवंटित किया जाएगा।
22. कक्षाओं का कार्यक्रम एवं समय सारिणी महाविद्यालय के नोटिस बोर्ड एवं महाविद्यालय की वेबसाइट पर उपलब्ध रहेगा।
23. प्रत्येक छात्र को आवेदन पत्र भरने से पहले [www.antiragging.in](http://www.antiragging.in) पर एक ऑनलाइन रैगिंग विरोधी शपथ पत्र जमा करना होगा।
24. उम्मीदवार को आवेदन पत्र भरने से पहले [www.abc.gov.in](http://www.abc.gov.in) या [www.digilocker.gov.in](http://www.digilocker.gov.in) पर जाकर अपना ABC Id जनरेट करना होगा तथा इसे भविष्य में उपयोग के लिए सुरक्षित रखना होगा।

### सामान्य निर्देश:

1. अधिसूचना में उल्लिखित आवेदन पत्र जमा करने की अंतिम तिथि के बाद कोई भुगतान स्वीकार नहीं किया जाएगा। ऐसे आवेदक (आवेदकों) की उम्मीदवारी आगे बिना बताये सीधे खारिज कर दी जाएगी।
2. किसी अन्य माध्यम (ऑफलाइन आदि) से प्राप्त आवेदन को स्वीकार नहीं किया जाएगा और तुरंत खारिज कर दिया जाएगा।
3. ऑनलाइन आवेदन प्रक्रिया को (फॉर्म भरने और प्रॉस्पेक्टस शुल्क जमा करने सहित) निर्धारित अंतिम तिथि से पहले (अधिसूचना/विज्ञापन में उल्लिखित) पूरा किया जाना चाहिए, जिसके बाद वेबलिनक स्वचालित रूप से अक्षम हो जाएगा और बाद में किसी भी पत्राचार पर विचार नहीं किया जाएगा।
4. महाविद्यालय प्रवेश प्रक्रिया के बाद के चरणों में मूल दस्तावेजों के संदर्भ में पात्रता शर्तों का सत्यापन करेगा।  
बी.ए./बी.एस.सी./बी.कॉम. द्वितीय और तृतीय वर्ष के लिए नए आवेदन की प्रवेश प्रक्रिया:
  1. बी.ए./बी.एस.सी./बी.कॉम. द्वितीय और तृतीय वर्ष में प्रवेश रोल ऑन के आधार पर होगा।
  2. दूसरे और तीसरे वर्ष में प्रवेश अस्थाई होगा और ये विद्यार्थियों के परीक्षा परिणाम पर निर्भर करेगा। परीक्षा परिणाम उत्तीर्ण करने वाला विद्यार्थी ही अगली कक्षा में प्रवेश के लिए पात्र होगा।
  3. पुराने छात्र जो बी.ए./बी.एस. सी/बी.कॉम.द्वितीय और तृतीय वर्ष में प्रवेश चाहते हैं, को भी अपना प्रवेश पोर्टल खाता (एक बार पंजीकरण) उसी तरह बनाना होगा जैसा कि पहले वर्ष के लिए बताया गया है।
  4. पुराने छात्रों को उन्हीं विषयों का चयन करना होगा जो कि उन्होंने पिछली कक्षा में चुने थे। द्वितीय और तृतीय वर्ष के छात्रों को विषय संयोजन में किसी भी परिस्थिति में कोई परिवर्तन नहीं करने दिया जाएगा।
  5. बी.ए./बी.कॉम. तृतीयवर्ष के छात्रों को प्रॉस्पेक्टस में दिए गए विषय में से एक सामान्य ऐच्छिक (जी.ई.) विषय का चयन करना आवश्यक होगा और बी.ए. तृतीय वर्ष के छात्रों के लिए यह सामान्य ऐच्छिक (G.E.) विषय उनके कोर। और

कोर ।। विषय से अलग होना चाहिए।

## महाविद्यालय के नियम

### महाविद्यालय शुल्क का भुगतान

1. दाखिले के दौरान छात्र को निर्धारित समय पर ऑनलाइन भुगतान ज़रूरी है।
2. छात्र जो निर्धारित समय पर ऑनलाइन फीस जमा नहीं करवाएंगे, उन्हें फीस अतिरिक्त शुल्क के साथ भुगतान करनी पड़ेगी।
3. जो छात्र निर्धारित समय पर फीस जमा नहीं करवाते, उनका नाम महाविद्यालय से काट दिया जाएगा।

### पंजीकरण और स्थानांतरण (Migration)

1. नये विद्यार्थियों को दाखिला लेने के बाद ही हि. प्र. विश्वविद्यालय का ऑनलाइन पंजीकरण फार्म (<https://rme.hpushimla.in/>), विश्वविद्यालय द्वारा इस उद्देश्य के लिए आवश्यक सभी दस्तावेजों के साथ, भरना होगा। इस संबंध में विस्तृत जानकारी कॉलेज के नोटिस बोर्ड पर दी जाएगी।
2. अंतर-महाविद्यालय स्थानांतरण की अनुमति केवल हि. प्र. विश्वविद्यालय के पंजीकरण और स्थानांतरण पोर्टल से ही है। अंतर-महाविद्यालय स्थानांतरण के इच्छुक छात्र, जो इस महाविद्यालय में आना चाहते हैं, को नये सिरे से प्रवेश शुल्क का भुगतान करना होगा। लेकिन उन्हें मासिक शुल्क का भुगतान तब से करना होगा, जिस महीने वे महाविद्यालय में दाखिल होते हैं, भले ही उन्होंने पिछले महाविद्यालय में भुगतान किया हो।
3. जो छात्र निजी महाविद्यालय से इस महाविद्यालय में स्थानांतरण चाहते हैं, उन्हें वार्षिक शुल्क भी देना पड़ेगा।

### नाम कटना और पुनः दाखिला लेने के लिए नियम

1. कक्षा से 6 दिनों की निरन्तर अनुपस्थिति या महीने में 10 दिनों की अनुपस्थिति, महाविद्यालय से नाम कटने का कारण बन जाएगा। उन्हें विषय शिक्षक की अनुमति पर पुनः से प्रवेश दिया जाएगा।
2. प्राचार्य की मंजूरी के अनुसार पुनः प्रवेश शुल्क का भुगतान करके 6 दिनों के भीतर नियमों के अधीन पुनः दाखिले की अनुमति होगी।
3. पुनः दाखिला शुल्क पहली बार 100 रू. और दूसरी बार 200 रू. है। तीसरी बार नाम कटने पर कोई भी पुनः दाखिला नहीं होगा।
4. सम्बन्धित शिक्षक के उपस्थिति रजिस्टर में अपना रोल नम्बर (अनुक्रमांक) दर्ज कराने की प्रत्येक छात्र की व्यक्तिगत जिम्मेदारी है। अगर वह ऐसा करने में विफल रहता है, तो अनुपस्थित माना जाएगा।

### अवकाश नियम



1. कोई भी छात्र अपनी छुट्टी मंजूर कराए बिना अनुपस्थित नहीं होना चाहिए।
2. विषय सम्बन्धित शिक्षक 6 दिनों तक की छुट्टी ही मंजूर कर सकते हैं। 6 दिनों से ज्यादा छुट्टियां प्राचार्य द्वारा ही मंजूर की जाएगी।
3. छात्र को अवकाश की अवधि के दौरान अनुपस्थित चिह्नित किया जाएगा और विश्वविद्यालय की परीक्षाओं की पात्रता को निर्धारित करने के लिए छात्र द्वारा व्याख्यानों में उपस्थिति की गणना के लिए उस पर विचार नहीं किया जाएगा। हालांकि, न तो नाम महाविद्यालय रोल से काटा जाएगा और न ही छात्र को कोई अनुपस्थिति जुर्माना लगाया जाएगा।

### व्याख्यान उपस्थिति

छात्रों से अपेक्षा की जाती है कि वे अपनी कक्षाओं में नियमित रूप से उपस्थित रहें। व्याख्यान उपस्थिति की शर्त अनिवार्य है और उपस्थिति की गणना नियमित शिक्षण शुरू होने के दिन से शुरू हो जाएगी। सतत तथा व्यापक मूल्यांकन (CCA) में उपस्थिति के अंक भी दिए जाते हैं। विश्वविद्यालय परीक्षा में बैठने के लिए पात्र होने के लिए, एक छात्र की थ्योरी और प्रयोगात्मक पाठ्यक्रम में अलग-अलग 75% उपस्थिति होनी चाहिए। जो छात्र आधिकारिक तौर पर खेल और पाठ्यक्रमेतर गतिविधियों में भाग लेने के लिए प्रतिनियुक्त हैं, उन्हें उपस्थिति के उद्देश्य से ड्यूटी पर माना जाएगा, बशर्ते इस मामले में प्राचार्य से पूर्व अनुमति मांगी गई हो।

### मध्यावधि परीक्षा

1. महाविद्यालय प्रशासन द्वारा अधिसूचित कार्यक्रम के अनुसार मध्यावधि परीक्षा होगी।
2. सभी छात्रों को मध्यावधि परीक्षाओं में शामिल होना अनिवार्य है।
3. मध्यावधि परीक्षाओं में प्राप्त अंकों को सतत तथा व्यापक मूल्यांकन (CCA) में गिना जाता है।
4. विश्वविद्यालय की वार्षिक परीक्षाओं के लिए प्रवेश पत्र केवल उन्हीं छात्रों का जेनरेट किया जाएगा जिनका सी.सी.ए हिमाचल प्रदेश विश्वविद्यालय परीक्षा पोर्टल पर अपलोड किया गया है।

### वार्षिक परीक्षाओं के लिए CCA और उत्तीर्ण प्रतिशत:

1. किसी भी पेपर में केवल वे ही छात्र उत्तीर्ण होंगे जिनका सी.सी.ए और वार्षिक परीक्षा दोनों में न्यूनतम उत्तीर्ण प्रतिशत ताहोगी।
2. छात्र को CCA और अंतिम वार्षिक परीक्षाओं दोनों में कम से कम 35% अंक प्राप्त करने होंगे और दोनों का औसत कम से कम 40% होना चाहिए।
3. कोई छात्र किसी कक्षा में तभी उत्तीर्ण होगा जब वह उस कक्षा के सभी पेपरों में उत्तीर्ण होगा और 8 पेपर में से 6 पेपर में पास होने पर उसका परिणाम कम्पार्टमेंट दर्ज होगा।

पहचान एवं पुस्तकालय कार्ड

पहचान पत्र एक महत्वपूर्ण दस्तावेज है क्योंकि यह महाविद्यालय के एक वास्तविक छात्र की पहचान दर्शाता है। पहचान एवं पुस्तकालय कार्ड पुस्तकालयाध्यक्ष द्वारा निर्धारित कार्यक्रम के अनुसार महाविद्यालय पुस्तकालय से प्राप्त किया जाना चाहिए। महाविद्यालय में रहते हुए प्रत्येक छात्र के पास यह कार्ड होना चाहिए। मूल पहचान पत्र खोजाने की स्थिति में प्राथमिकी प्रस्तुत करने के बाद डुप्लीकेट पहचान पत्र जारी किया जाएगा। डुप्लीकेट पहचान पत्र के लिए शुल्क रु. 20/- लिया जाएगा। छात्रों को किसी भी कारण से पहचान पत्र पर चिपकाई गई अपनी तस्वीर को बदलने की अनुमति नहीं है।

## रैगिंग विरोधी निर्देश

### रैगिंग की परिभाषा

रैगिंग का अर्थ है किसी तरह का कार्य, आचारण या अभ्यास जिसमें वरिष्ठ छात्रों, पूर्व छात्रों या बाहरी लोगों के द्वारा नए आए छात्रों या अन्य छात्रों के लिए कनिष्ठ माने जाने वाले छात्रों पर प्रभावी शक्ति का प्रयोग है। इसमें वे व्यक्तिगत या सामूहिक कार्य शामिल हैं जिनमें:

1. शारीरिक या मनोवैज्ञानिक हमले या खतरे / धमकी या बल या अनैतिक अंकुश का प्रयोग करना।
2. छात्रों की स्थिति, गरिमा और सम्मान को ठेस पहुंचाना।
3. छात्रों का उपहास और अवमानना कर उनके आत्म सम्मान को प्रभावित करना।
4. मौखिक दुर्व्यवहार और आक्रमकता, अश्लील संकेत और अश्लील व्यवहार करना।

### रैगिंग पर प्रतिबंध

1. कोई भी व्यक्ति कॉलेज परिसर के अंदर या बाहर किसी भी रूप में रैगिंग नहीं करेगा।
2. कोई भी व्यक्ति जो रैगिंग विरोधी अधिनियम के प्रावधानों का उल्लंघन करता है, उसे दोषी पाए जाने पर तीन साल तक की कैद या पचास हजार रुपये तक का जुर्माना या दोनों से दंडित किया जा सकता है।
3. किसी भी तरह से छात्राओं को छेड़ना अपराध है और कानून के तहत दंडनीय है। इसलिए, छात्रों को ऐसी गतिविधियों से दूर रहने की सलाह दी जाती है, अन्यथा उन्हें सख्त कानूनी कार्रवाई का सामना करना पड़ेगा।

### महाविद्यालय से निष्कासन

भारत के माननीय सर्वोच्च न्यायालय के दिशा निर्देश के अनुसार रैगिंग एक दंडनीय अपराध है। जो भी विद्यार्थी रैगिंग के अपराध में दोषी ठहराया जाएगा उसे महाविद्यालय से निष्कासित किया जाएगा तथा उसके विरुद्ध एफ. आई. आर. दर्ज की जाएगी। उसे किसी भी अन्य महाविद्यालय/शैक्षणिक संस्थान में तीन साल तक प्रवेश नहीं मिलेगा। छात्र किसी भी तरह की रैगिंग के मामले में छात्र तुरन्त निम्नलिखित समिति से सम्पर्क करें:

### सह-पाठ्यक्रम गतिविधियाँ

महाविद्यालय छात्रों को उनके व्यक्तित्व के सर्वांगीण विकास के लिए सह-पाठ्यक्रम गतिविधियों में भाग लेने के लिए प्रोत्साहित करता है। महाविद्यालय निम्नलिखित पाठ्य सहगामी गतिविधियाँ सुविधाएं प्रदान करता है:

### 1. राष्ट्रीय सेवा योजना (NSS)

NSS छात्रों में समाज सेवा और जिम्मेदारी की भावना पैदा करने के लिए एक गतिशील गतिविधि है। महाविद्यालय में NSS की एक इकाई है, जिसमें स्वैच्छिक आधार पर नामांकन सभी के लिए खुला है। NSS प्रमाणपत्र प्राप्त करने के लिए स्वयंसेवक को कम से कम 240 घंटे की सेवा देनी होगी। इसके लिए सात दिवसीय शिविर में भाग लेना भी आवश्यक है।

### 2. राष्ट्रीय कैडेट कोर (NCC)

NCC कैडेटों को सामाजिक सेवाओं, अनुशासन और साहसिक प्रशिक्षण पर विशेष ज़ोर देने के साथ गतिविधियों की एक विस्तृत श्रृंखला में अनुभव प्रदान करता है। 'एकता और अनुशासन' के आदर्श वाक्य के साथ, यह देश के विभिन्न हिस्सों के युवाओं को एक साथ लाता है। NCC में नामांकन स्वैच्छिक है, लेकिन संख्या अधिक होने पर शारीरिक व लिखित परीक्षा द्वारा चयन किया जाएगा।

### 3. रोवर्स और रेंजर्स

2005 किं किंन साधयति कल्पलतेव विद्या

यह 17 से 26 वर्ष के बीच की उम्र के पुरुष और महिला छात्र होते हैं जो विभिन्न सामाजिक गतिविधियों में भाग लेते हैं। प्रवेश क्षमताओं और प्रतिबद्धता के आधार पर दिया जाता है।

### 4. रेड रिबन क्लब

इस क्लब का उद्देश्य सेवा, शिक्षा और परोपकारी आयोजनों के माध्यम से HIV/AIDS के बारे में जागरूकता फैलाना है। छात्रों से इस लाइलाज बीमारी के खिलाफ लड़ने के लिए क्लब में शामिल होने का आह्वान किया गया है।

### 5. अभिभावक शिक्षक संघ (PTA)

माता-पिता महाविद्यालय के महत्वपूर्ण हितधारकों में से एक होते हैं और संस्थान के कार्य में सलाहकार भूमिका निभाते हैं। प्रत्येक अभिभावक जिसका बच्चा महाविद्यालय में पढ़ रहा है तथा शिक्षक PTA के सदस्य होते हैं। कार्यकारी निकाय में अध्यक्ष, उपाध्यक्ष, सचिव, कोषाध्यक्ष और अन्य सदस्य होते हैं।

PTA की नियमित बैठकें महाविद्यालय के विकास और कल्याण के मुद्दों पर चर्चा हेतु आयोजित की जाती हैं।

### 6. करियर परामर्श/मार्गदर्शन सेल



स्नातक डिग्री के प्रथम वर्ष में प्रवेश लेने वाले छात्रों को विभिन्न क्षेत्रों में उनकी क्षमताओं को ध्यान में रखकर विषय चयन में सहायता दी जाती है। तीनों संकायों (कला, विज्ञान, वाणिज्य) के अंतिम वर्ष के छात्रों के लिए सितंबर से दिसंबर के बीच सेमिनार आयोजित किए जाते हैं। कानूनी साक्षरता सेमिनार भी आयोजित होते हैं जिसमें RTI, उपभोक्ता संरक्षण, साइबर अपराध, घरेलू हिंसा, मुफ्त कानूनी सहायता आदि की जानकारी दी जाती है। उद्यमिता जागरूकता शिविर भी आयोजित किया जाता है।

## 7. यौन उत्पीड़न और महिला शिकायत निवारण सेल

भारत के माननीय सर्वोच्च न्यायालय के निर्देशानुसार, महाविद्यालय ने महिला विकास सेल की स्थापना की है। इस सेल का उद्देश्य महिला समुदाय से संबंधित लैंगिक पूर्वाग्रह और यौन उत्पीड़न की शिकायतों का समाधान करना है। सेल की त्रैमासिक बैठकें होती हैं और कार्रवाई रिपोर्ट उच्च अधिकारियों को प्रस्तुत की जाती है। साधयति कल्पलतेव विद्या

## 8. मेडिकल रूम

महाविद्यालय में छात्रों और स्टाफ के लिए प्राथमिक चिकित्सा की सुविधा उपलब्ध है।

## 9. छात्रवृत्ति

पात्र और योग्य छात्रों के लिए छात्रवृत्ति की योजनाएँ उपलब्ध हैं।

इनके लिए आवेदन की तिथि, पात्रता और प्रक्रिया समय-समय पर कॉलेज के नोटिस बोर्ड पर अधिसूचित की जाती है।

आवेदन ऑनलाइन किए जा सकते हैं और उन्हें आवश्यक दस्तावेजों (शैक्षिक योग्यता, आय, श्रेणी, अधिवास, शुल्क रसीद, आधार संख्या, बैंक विवरण) के साथ जमा करना आवश्यक है।

## राज्य प्रायोजित छात्रवृत्ति योजनाएं:

IRDP छात्रवृत्ति योजना

HP विश्वविद्यालय छात्रवृत्ति

कल्पना चावला छात्रवृत्ति योजना

## केंद्रीय छात्रवृत्ति योजनाएं:

अनुसूचित जाति / जनजाति के लिए पोस्ट मैट्रिक छात्रवृत्ति

OBC छात्रों के लिए पोस्ट मैट्रिक छात्रवृत्ति

महर्षि वाल्मीकि छात्रवृत्ति योजना

महाविद्यालय

अल्पसंख्यक समुदाय के लिए छात्रवृत्ति  
विकलांग छात्रों के लिए पोस्ट मैट्रिक छात्रवृत्ति  
छात्राओं के लिए मौलाना आज़ाद छात्रवृत्ति  
INSPIRE छात्रवृत्ति (विज्ञान संकाय के छात्रों हेतु)

## तव

सभी छात्रों / अभिभावकों को सलाह

सभी छात्रों / अभिभावकों को सलाह दी जाती है कि वे विवरणिका में दिए गए निर्देशों को ध्यान से पढ़ें, क्योंकि नियमों के बारे में अज्ञानता को कोई बहाना नहीं माना जाएगा।

## अनुशासन एवं आचार संहिता:

### 1. धूम्रपान प्रतिबंध:

महाविद्यालय के अंदर और बाहर धूम्रपान करना सख्त वर्जित है। धूम्रपान के कृत्य में लिप्त पाए जाने वाले छात्र पर ₹500/- का जुर्माना लगाया जाएगा और अनुशासनात्मक कार्रवाई का सामना भी करना पड़ सकता है।

### 2. मोबाइल फोन का उपयोग:

परिसर के अंदर या कक्षा में अपने मोबाइल को स्विच ऑफ / साइलेंट मोड पर रखें।

### 3. भीड़ लगाने की मनाही:

गलियारों / परिसर में खड़े होने और भीड़ लगाने की अनुमति नहीं है।

### 4. कार्यक्रम आयोजन:

महाविद्यालय परिसर / ग्राउंड / हॉल में केवल उन्हीं समारोहों को आयोजित किया जाएगा जिन्हें या तो महाविद्यालय प्रशासन स्वयं आयोजित कर रहा हो या जिनके आयोजन के लिए पूर्व अनुमति ली गई हो।

### 5. दीवारों पर लेखन या पोस्टर चिपकाना:

दीवारों पर अनाधिकृत पोस्टर / नोटिस चिपकाना या लिखना वर्जित है। इस तरह के कृत्य के लिए जुर्माना लगाया जा सकता है।

### 6. बाहरी व्यक्तियों का प्रवेश:

महाविद्यालय परिसर में बाहरी लोगों को अनुमति नहीं है। जो छात्र किसी बाहरी व्यक्ति को परिसर में लाता है, उसे महाविद्यालय के नियमों के तहत दंडित किया जाएगा।



### 7. पहचान पत्र:

प्रत्येक छात्र को महाविद्यालय द्वारा जारी किया गया पहचान पत्र हमेशा साथ रखना होगा, अन्यथा उन्हें बाहरी व्यक्ति माना जाएगा। 2005

### 8. अनुशासनहीनता पर कार्रवाई:

छात्र द्वारा किया गया कोई भी कार्य जो अनुशासनहीनता की श्रेणी में आता है, उससे महाविद्यालय के नियमों के तहत सख्ती से निपटा जाएगा। साधयति कल्पलतेव

### 9. सूचना पठन:

सभी छात्रों को निर्देश दिया जाता है कि वे प्रतिदिन महाविद्यालय के सूचना पट (नोटिस बोर्ड) पर प्रदर्शित होने वाली सूचनाओं को अच्छी तरह से पढ़ लें और उनका अनुसरण करें।

### 10. दीवार/फर्नीचर पर लेखन:

ब्लैकबोर्ड, फर्नीचर और दीवारों आदि पर कुछ भी लिखना अनुशासनहीनता का एक हिस्सा है।

### 11. अनुमति के बिना आयोजन या फोटोग्राफी:

प्राचार्य की पूर्व अनुमति के बिना किसी भी बैठक / समारोह / पार्टी या महाविद्यालय परिसर में कोई भी फोटो लेने जैसे कार्यों से भी अनुशासनहीनता होती है।

### 12. संपत्ति से छेड़छाड़:

छात्र महाविद्यालय परिसर में कहीं भी महाविद्यालय की संपत्ति जैसे बिजली के प्वाइंट / टॉयलेट वाटर फिटिंग आदि से छेड़छाड़ न करें।

### 13. अभद्र भाषा का प्रयोग:

महाविद्यालय के किसी भी छात्र का किसी अन्य छात्र, शिक्षक या अन्य कर्मचारी के साथ अभद्र भाषा का प्रयोग करना गंभीरता से लिया जाएगा।



## NEP 2020 Important Instructions/ Conditions

- 3-Year B.A./B.Sc./B. Com./with Major in a specific discipline.
- 4-Year B.A./B.Sc./B. Com. (Hons. /Hons. with Research) with Major/ and Minor/ in a specific discipline.
  1. The prescribed credit weightage includes Lecture, Tutorial, and Practical components.
  2. In the first semester, students will be offered three different subjects of the same stream: A, B, and C.
  3. At the end of the second semester, each student may choose any one of the two programs: Multi-Disciplinary/Interdisciplinary or Single Major. The student choosing the Single Major program will be required to give his/her Major and Minor at the end of the second semester. Such choices made at the end of the second semester shall continue until the VI semester.
  4. Another discipline's DSC of the first two semesters of those students who opt for a Major program will be treated as Minors.
  5. A DSC offered in one discipline will be treated as a Minor by another. The students can choose Minor Courses from two different subjects but will have to earn a minimum of 12 credits in each.
  6. MDCs must be selected from a broad discipline/pool of MDCs other than Major and Minor subjects.
  7. AEC/VAC/SEC-3 should be chosen from a pool of courses. Every discipline shall provide these courses, some of which will be offered discipline-specific while the rest can be open to students of all other disciplines. However, the two SECs (SEC-1 & SEC-2) must be chosen from the discipline-specific (Core and Minor).
  8. The maximum two language courses can be opted as Core and Minor. AECs should be of a language other than studied in DSCs/Minors.
  9. IVA/P/C will be determined at the end of the first semester to enable students to carry out some I/A/P/C activities during winter vacation.
  10. To pursue a 4-year Honours degree student shall study one discipline in which s/he has studied at least 11 Core courses (6DSC+5DSE) in the first three years.
  11. A student who secures 75% or more marks in aggregate till semester 6 (up a to 3-year degree) shall be eligible for a 4-year degree Honours with research, provided HPU has approved the college to offer it.
  12. One course per semester (DSC/Minor/MDC/SEC/etc.) from a subject offered in two (or more) different programs (e.g. BCA and BSc/BPA and BA/ BFA and BA/ Shastri and BA/etc.) must be the same.
  13. The students of the BA program can opt for only one DSC each from the Bachelor of Performing Arts (Dance//Music, Vocal & Instrument/Tabla/ etc.) and Bachelor of Fine Arts (Painting/Applied Arts/Sculpture/etc.).
  14. To pursue an Honour degree in 4th year, students will have to choose only one discipline in both of the semesters, in which s/he has studied Five DSEs in the first three years.
  15. Major and Minor shall be awarded on fulfillment of the following conditions: Major 64/84 credits (3/4 yrs) and Minor-28 credits (4 yr) in one subject/discipline.

\*As this scheme is being introduced for the first time, it is subject to modifications. Any changes applied in subsequent years after admission to the 1st Year will be retrospectively applicable.





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