

Government College Rajgarh Distt. Sirmaur H.P.

Self-Assessment Report

1. Teaching Learning Total Score: 140 | Claimed: 110

Sr. No.	Activity	Distribution of Scores	Total Score	Score Claimed	Link for Document
1	Mode of teaching	i. Lecture method only = 6 ii. Technology-based teaching only = 6 (6+6 = 12) Or Blended teaching = 12 iii. Flipped Classroom = 08 iv. As per need of different groups of students = 05	25	25 (12+8+5)	https://tinyurl.com/criteria1-1-1
2	Curriculum Planning and Implementation i. Teaching Schedule = 10 ii. Whether learning outcomes defined = 5 iii. Curriculum enrichment practices (Projects, Surveys, educational tours & industry visits) = 16 iv. Internal assessment mechanism: quizzes, class test, presentation, assignments, MTT etc. (Max. 8) v. Prompt communication of assessment/results to students = 6 (e.g. displayed on college websites/notice board/class groups/submitted to COE)	i. Followed 100% = 10; 80-99% = 8; 60-79% = 6; Up-to 59% = 4 ii. 100% = 5; 80-99% = 4; 60-79% = 3; Up-to 59% = 2 iii. 4.0 x No. of enrichment practices observed = 16 iv. Followed by all Departments = 8; Above 80% = 6; 60-79% = 4; Up-to 59% = 2 v. Within 7 Days = 6; 8-14 Days = 3; More than 14 Days = Nil	45	45 (10+5+16+8+6)	https://tinyurl.com/criteria1-2i
3	Add-on Courses / Certificate Courses: i. No. of Courses (to be specified separately) ii. % of students benefitted (% of students completed MOOCs/Spoken Tutorial/NPTEL/Other courses offered by recognised organisations).	i. No. of courses > 5 and students benefitted > 50% = (10+10) ii. No. of courses > 3 and students benefitted 41-50% = (7.5+7.5) iii. No. of courses < 3 and students benefitted 31-40% = (5+5) iv. No. of courses < 3 and students benefitted up to 30% = (2.5+2.5)	20	0	Nil
4	Student Feedback (taken from students with 80% attendance) i. Sample Size ii. Students satisfaction iii. Action on feedback	i. >25% = 05; 20-25% = 4; 15-19% = 3; 10-14% = 2; <10% = 1 ii. 91-100% = 10; 81-90% = 8; 71-80% = 6; 61-70% = 4; less than 61% = 0 iii. Considered and action taken on doables = 81-100% = 10; 61-80% = 8; 51-60% = 6; 41-50% = 4	25	23 (5+8+10)	https://tinyurl.com/criteria1-2-4

Sr. No.	Activity	Distribution of Scores	Total Score	Score Claimed	Link for Document
5	Examination Results i. % of Student Passed ii. % of Students with A Grade and Above iii. No. of Students in University Merit	1. >81% = 9; 71-80% = 8; 61-70% = 7; 51-60% = 6; 41-50% = 4; 31-40% = 3; <30% = 0 2. >20% with A Grade and above = 8; 16-20% = 7; 11-15% = 6; 6-10% = 5; 1-5% = 4 3. HPU/SPU Merit List 1st-3rd position = 8; 4th-10th position = 6.	25	17 (9+8+0)	https://tinyurl.com/criteria1-1-5

2. Student Support, Services and Progression

Total Score: 280 | Claimed: 212

Sr. No.	Activity	Distribution of Scores	Total Score	Score Claimed	Link for Document
1	Pre and Post Admission Counselling: i. Admission schedule, courses available, student intake, eligibility conditions communicated through various media. ii. Pre-admission counselling iii. Student oriented about: Institutions, Students facilities, Library, Introductory session with faculty and staff, Academic calendar, requirements of credits per course and CCA and other requirements post admission.	i. Publicity through any 3 means = 5; any 2 means = 3; any 1 means = 2. ii. Yes = 10; No = 0 iii. Post admission counselling/Induction = 10	25	25 (5+10+10)	https://tinyurl.com/criteria2-1-1
2	Scholarships: i. Awareness about different Scholarship Schemes and 100% coverage of all eligible students. ii. Scholarships other than Government Schemes.	i. = 5 ii. = 5	10	10 (5+5)	https://tinyurl.com/criteria2-2
3	Sports and Cultural Activities: i. % of Students participating in sports activities: ii. % of Students participating in cultural activities iii. Medal/trophy won in Sports/Cultural Activities: a. National/Inter University b. State/Inter College c. District level (also include cluster level)	i. >20% = 10; 16-20% = 6; 11-15% = 2 ii. >20% = 10; 16-20% = 6; 11-15% = 2 iii. a. = 12; b. = 10; c. = 6	32	30 (10+10+10)	https://tinyurl.com/criteria2-3

Sr. No.	Activity	Distribution of Scores	Total Score	Score Claimed	Link for Document
4	Students Participation in NSS/NCC/Rangers & Rovers/Clubs:	i. NSS = 4 ii. NCC = 4 iii. Rangers & Rovers = 4 iv. Road Safety = 4 v. Red Ribbon/Eco/Youth Red Cross/any other club/society = 4	20	20 (4+4+4+4+4)	https://tinyurl.com/criteria2-4
5	NSS/NCC/Rangers & Rover: Participating in i. National Camps/RD Parade ii. State Camps/Parade iii. Awards won in these activities: a. National b. State c. Cluster Level	i. = 10 ii. = 7 (either of i or ii) iii. a. = 8; b. = 5; c. = 3	18	12 (0+7+5)	https://tinyurl.com/criteria2-5
6	Anti-Drugs Awareness Programmes: i. No. of awareness programs organised ii. % of students benefitted iii. Counselling of suspected addicts	i. 4 and above = 4; 3 = 3; 2 = 2; 1 = 1 ii. More than 50% = 4 iii. 2	10	7 (3+4+0)	https://tinyurl.com/criteria2-6
7	Gender Equity: i. No. of health/sensitization programs organised ii. % of students participated iii. Women anti sexual harassment committee constituted as per norms iv. Grievance Redressal as per timeline	i. 3 and above = 3; 2 = 2; 1 = 1 ii. More than 20% = 3; 11-20% = 2 iii. Yes = 2 iv. Yes = 2	10	9 (2+3+2+2)	https://tinyurl.com/criteria2-7
8	Mentor-Mentee Groups: Sessions conducted per group of students	4 and more sessions = 10; 3 = 8; 2 = 5; 1 = 3	10	0	Nil
9	Coaching for National level competitive examination/HAS	10	10	0	Nil
10	Remedial Classes/Bridge Courses: % of students benefitted	i. More than 20% = 10 ii. 16-20 = 8 iii. 11-15 = 6 iv. 6-10 = 4	10	0	Nil
11	Capacity Building of Students: i. Life Skills (Yoga, Martial Arts, Problem Solving, Critical thinking, Decision Making, Effective communication skills, coping with stress and emotions, etc.) ii. Language-cum-Graduate attributes Development programmes	i. = 10 ii. = 10	20	20	https://tinyurl.com/criteria2-1-11

Sr. No.	Activity	Distribution of Scores	Total Score	Score Claimed	Link for Document
12	Career Counselling & Placement Cell: i. No. of career counselling sessions organised for each group of students ii. Number of Placement Drives iii. Self-Employment Modules Organised iv. No. of students benefitted	i. More than 5 = 6; Less than 5 = 4 ii. More than 2 = 4; Less than 2 = 2 iii. Yes = 4; No = 0 iv. More than 50% = 6; Less than 50% = 4	20	14 (6+0+4+4)	https://tinyurl.com/criteria2-12
13	Student Progression: i. % of Students opted for Higher Education ii. No. of Students who cleared National Level examination (IAS, CDS, OTA, JAM, NET, etc.) and HAS, AP through HPPSC	i. >50% = 10; 30-50% = 8; 20-30% = 6; up to 20% = 4 ii. 5.0 x no. of Students (Max. 20 points)	30	20 (10+10)	https://tinyurl.com/criteria2-13
14	No. of Co-curricular and Sports Activities organised: i. Inter-University Events (Zonal/National) ii. Inter-College Events iii. Intra-College Events (Annual Athletic Meet and Cultural Functions)	i. Inter-University Events = 10 ii. Inter-College Events = 6 iii. Intra-College Events = 3 Each (Max. 9)	25	15 (0+6+9)	https://tinyurl.com/criteria2-14
15	Annual Prize Distribution Function Organised: (Yes/No)	Yes = 10; No = 0	10	10	https://tinyurl.com/criteria2-15
16	College Magazine Published: (Yes/No)	Yes = 10; No = 0	10	10	https://tinyurl.com/criteria2-16
17	College Website updated regularly or not	Yes = 10; No = 0	10	10	https://tinyurl.com/criteria2-17

3. Infrastructure & Resources Total Score: 160 | Claimed: 148

Sr. No.	Activity	Distribution of Scores	Total Score	Score Claimed	Link for Document
1	Classrooms: Classrooms well maintained	Yes = 10; No = 0	10	10	https://tinyurl.com/criteria3-1
2	Library Facilities i. Whether adequate print books available ii. Whether newspaper (min. 5), magazines (min. 3) and journals (min. 3) available iii. Whether access to e-resources available iv. Seating Capacity in the Library v. Usage of Library resources vi. Digital Library having at least 5 computer systems with internet facility	i. 500 books per hundred students = 3; Less than 500 = 1 ii. Yes = 3; No = 0 iii. Yes = 3 iv. 10% of the student strength = 4 v. 100% = 7; 75% = 5; 50% = 3; 25% = 1 vi. Yes = 5	25	25 (3+3+3+4+7+5)	https://tinyurl.com/criteria3-2

Sr. No.	Activity	Distribution of Scores	Total Score	Score Claimed	Link for Document
3	ICT Facilities: i. No. of Interactive Panels/No. Multimedia Projectors/K-Yan ii. % of teachers using ICT facilities iii. No. of students benefitted from ICT facilities iv. Internet connections/Leased Line/wifi campus (Yes/No) v. Use of ICT facilities	i. 5 or more = 5; 4 = 4; 3 = 3; 2 = 2; 1 = 1 ii. >50% = 5; <50% = 0 iii. >50% = 5; <50% = 0 iv. Yes = 5 v. 100% = 5; 75% = 4; 50% = 3; 25% = 2; <25% = 0	25	25 (5+5+5+5+5)	https://tinyurl.com/criteria3-3
4	Facilities for Specially-abled Students: i. Ramps/Wheel chairs/Support railing ii. Separate Washrooms	i. Yes = 2 ii. Yes = 2	4	4 (2+2)	https://tinyurl.com/criteria3-4
5	Sports Facilities: i. No. of games/sports activity conducted ii. Indoor sport facilities iii. Adequate sport equipments iv. Gymnasium (Operational)	i. More than 5 = 8; Less than 5 = 4 ii. Yes = 4 iii. Yes = 4 iv. Yes = 4	20	20 (8+4+4+4)	https://tinyurl.com/criteria3-5
6	Auditorium/Hostels/Seminar Hall/Staff Quarters	Seminar Hall = 4	16	4	https://tinyurl.com/criteria3-6
7	i. Laboratories with Adequate Equipment According to Syllabus ii. Usage of available Lab infrastructure	i. Yes = 10 ii. 100% = 10; 75% = 6; 50% = 5; 25% = 3; <25% = 0	20	20 (10+10)	https://tinyurl.com/criteria3-7
8	i. Adequate numbers of computers ii. Usage of computer hardware	i. One system per 30 students = 5; 31-40 = 3; 41-50 = 2; more than 50 = 1 ii. 100% = 5; 75% = 4; 50% = 2; 25% = 1; <25% = 0	10	10 (5+5)	https://tinyurl.com/criteria3-8
9	Canteen, Staff Room/Faculty Room, Space for NCC, NSS, Rangers & Rovers, Examination Room, Medical Care Facilities	2 points each facility (Max. 10)	10	10	https://tinyurl.com/criteria3-9
10	Documentation of Academic, co-curricular and extra-co-curricular activities and achievements of students and staff on regular basis	Yes = 20; No = 0	20	20	https://tinyurl.com/criteria3-10

4. Institutional Management Total Score: 220 | Claimed: 152

Sr. No.	Activity	Distribution of Scores	Total Score	Score Claimed	Link for Document
1	Institutional Vision: i. Vision Document ii. Institutional Development Plan (IDP) iii. Plan of Action for above	6 points each	18	18 (6+6+6)	https://tinyurl.com/criteria4-1
2	IQAC:	4 meetings = 6; 3 meetings = 4	12	6 (6+0)	https://tinyurl.com/criteria4-2

Sr. No.	Activity	Distribution of Scores	Total Score	Score Claimed	Link for Document
	i. No. of meetings per year				
3	Management of Institutional Funds: i. Funds (BF, AF, PTA) used/spent for Institutional Development/student welfare ii. Periodic audit iii. Settlement of bills/advances within a specified time frame	i. Used >90% of the funds collected annually = 10; 71-90% = 8; 51-70% = 6; 31-50% = 4; <30% = 0 ii. Yes = 2 iii. Yes = 4	16	14 (8+2+4)	https://tinyurl.com/criteria4-3
4	Grievance Redressal of Students, Employees i. Redressal within week ii. Redressal within month iii. No redressal	i. 10 ii. 4 iii. Nil	10	10 (10+0+0)	https://tinyurl.com/criteria4-4
5	Green & Clean Campus: i. Green initiatives of institution (at least 3) ii. Cleanliness in washroom, building/campus	i. 6 ii. Excellent = 10; Satisfactory = 6; Poor = 0	16	16 (6+10)	https://tinyurl.com/criteria4-5
6	Facilities for Students: i. Common room for girls ii. Adequate Toilets as per the student strength iii. Sanitary napkin vending machine/incinerator iv. CSCA Room with proper furniture v. Student Centre for co-curricular activities and its regular usage vi. Regular use of playground	Three for each facility	18	15 (3+3+3+3+3)	https://tinyurl.com/criteria4-6
7	Regular Updation of Service Books/Service Records	Yes = 3	3	3	https://tinyurl.com/criteria4-7
8	Timely Submission of ACRs	Yes = 3	3	3	https://tinyurl.com/criteria4-8
9	Prompt Response to Official Correspondence	Yes = 5	5	5	https://tinyurl.com/criteria4-9
10	Proper Maintenance of official records (Cash Book/Stock Register, Fund Register, leave records, fine fund etc.)	Yes = 10	10	10	https://tinyurl.com/criteria4-10
11	Proper Record of Attendance Register	Yes = 10	10	10	https://tinyurl.com/criteria4-11
12	Whether ranked by NIRF, Other Agencies	Yes = 10	10	0	Nil
13	Whether accredited by NAAC	A and above (Level 4 or 5) = 20 B+ & B++ (Level 3) = 16 B (Level 2) = 12 Accredited (Level 1) = 10	20	0	Nil
14	Whether AQAR are being Submitted as per timeline annually or not	Yes = 12; No = 0	12	0	Nil

Sr. No.	Activity	Distribution of Scores	Total Score	Score Claimed	Link for Document
15	Recognition for Exemplary Contributions by the Staff and Students	Four points each	8	0	Nil
16	Involvement of Stake Holders: i. PTA ii. OSA	i) - PTA constitutes as per norms = 1 - PTA Supportive = 1 - Significant contribution of PTA (Enclosed documentary proof) = 10 ii) - OSA framed as per norms = 1 - Financial contribution or equivalent (in kind) per 100 alumni of Rs. 25,000 per annum = 3 - Non-financial contribution = 4	20	13 (1+1+10+1+0+0)	https://tinyurl.com/criteria4-16
17	Feedback from Stakeholders other than students and action taken thereon	Yes = 4	4	4	https://tinyurl.com/criteria4-17
18	Annual Review Meeting on student's outcome in academics, co-curricular, extra-curricular and extension activities and action taken during next academic session for achieving excellence	Yes = 25	25	25	https://tinyurl.com/criteria4-18

5. Best Practices, Innovation and Institution Distinctiveness

Total Score: 80 | Claimed: 65

Sr. No.	Activity	Distribution of Scores	Total Score	Score Claimed	Link for Document
1	Best Practices Description & Outcome of Best Practices (at least two):	10 points per best practice	20	20	https://tinyurl.com/Criteria5-1
2	Special Initiatives Taken for: i) Energy conservation/use of Solar energy ii) Solid Waste Segregation/Management iii) Rain water harvesting & its use for gardening and cleanliness iv) Plastic free campus v) Blood Donation Camp vi) Adoption of Village/Educational Institutions	4 points per initiative	24	20 (4+4+4+4+0+4)	https://tinyurl.com/Criteria5-2
3	Social Impact of Extension Activities: (On the basis of Community Feedback)	Minimum three activities = 10; 2 activities = 8; 1 activity = 5	10	8	https://tinyurl.com/criteria5-3
4	Special New Innovative Initiatives or Ideas Adopted in the College. (Other than sr. no. 5.2 above):	4 points each initiative (max. = 16)	16	12	https://tinyurl.com/criteria5-4

Sr. No.	Activity	Distribution of Scores	Total Score	Score Claimed	Link for Document
5	Collaborations: i. With Peer Educational/Research Institutions ii. Other Government Bodies/Industry	5 points each (Max. 10 points)	10	5 (0+5)	https://tinyurl.com/criteria5-5

6. Faculty Profile & Research Activities Total Score: 100 | Claimed: – 77

https://drive.google.com/file/d/1Tmn2Os3LNzh4xidGQ1cp8Kx5ebZpsN6K/view?usp=drive_link

Sr. No.	Activity	Distribution of Scores	Total Score	Score Claimed	Link for Document
1	% of Teachers with Ph.D.	More than 70% = 5; 61-70% = 4; 51-60% = 3; less than 50% = 2	5	3	https://tinyurl.com/criteria6-1
2	Teachers as Research Guides	4 points each research guidance (max. = 8)	8	0	NIL
3	No. of Orientation Programmes, Refresher Programmes, Faculty Development Programmes and Workshops (one week or more) Attended by Teachers (in last three years)	30% of faculty = 10; 20% of faculty = 8; 10% of faculty = 6; 5% of faculty = 4	10	10	https://tinyurl.com/criteria6-3
4	Projects/Patents/Fellowships/Associateships: i) Major ii) Minor iii) Patents iv) Fellowships v) Associateships	i) 10; ii) 8; iii) 10; iv) 5; v) 3 (Max. 10)	10	10	https://tinyurl.com/criteria6-4
5	No. of Paper Presented in Conferences/Seminars/Symposia (in last three years): i) International ii) National/Regional/State level	i) 2 points per paper presented ii) 1 point per paper presented	8	8	https://tinyurl.com/criteria6-5
6	Seminars, Workshops, Conferences and Trainings organised by the Institution a) International b) National c) State Level	i. 6; ii. 4; iii. 3	6	0	NIL
7	No. of Paper Published: i) UGC Care list Journals ii) Non-UGC Care list Journals iii) Citations	i) 5 points per paper ii) 2 points per paper iii) 1 point per 20 citations	20	16	https://tinyurl.com/criteria6-7
8	Teachers' Special Innovative Ideas (Brief Description thereof)	Yes = 5	5	0	NIL
9	No. of Books Published/Chapter in Books	5 points per book and 2 points per chapter	10	20	https://tinyurl.com/criteria6-9
10	Teachers Academic and Extension Activities: i) Resource person	i) 2 points each activity; ii) 4 points each activity; iii) 2 points each activity (Max. 10 points from all categories)	10	10	https://tinyurl.com/criteria6-10

Sr. No.	Activity	Distribution of Scores	Total Score	Score Claimed	Link for Document
	ii) Member of Board of Studies/Subject experts etc. iii) Popular articles				
11	Awards by Recognised Organisations: i) International ii) National iii) State	i) 5; ii) 4; iii) 3 (Max. 5 points from all categories)	8	0	NIL

7. Miscellaneous Total Score: (120+50) = 170 | Claimed: (70+32) = 102

Sr. No.	Activity	Distribution of Scores	Total Score	Score Claimed	Link for Document
1	Any Other Important Information not Covered Above e.g. Institution Incubation Centre, R&D-innovation Centre, B.Voc., Self Finance courses, Add-on courses, Internships, OJT, Green Audit, Academic audit etc.	10 Each (Max. 50)	50	20	https://tinyurl.com/criteria7-1
2	Spot Evaluation by the Officers from the Directorate of Higher Education/Representative of the Directorate of Higher Education	20	20	-	https://tinyurl.com/criteria7-2
3	AG Audit Paras Settled Upto Date	Yes = 5	5	5	https://tinyurl.com/criteria7-7-3-4-5
4	Local Audit Paras Up to Date	Yes = 5	5	5	
5	Timeline adhered to in filing reply of court cases/RTI Applications/Public Grievances received through Mukhyamantri Seva Sankalp Yojna 1100 and CPGRAMS	Yes = 10	10	10	
6	Invited Speakers on various themes relevant to holistic development of students	Yes = 10	10	10	https://tinyurl.com/criteria7-7-6
7	Skill Development Training (At least 20% students benefitted)	Yes = 20	20	20	https://tinyurl.com/criteria7-7

Sr. No.	Activity	Distribution of Scores	Total Score	Score Claimed	Link for Document
8	Functioning of Colleges Clusters (Score 50) i. Faculty sharing and teaching/interaction through virtual classrooms among cluster colleges for at least 3 months ii. Physical Resources Sharing on regular basis iii. Organisation of Co-curricular and extracurricular activities (Debate, Declamation, Seminar, Singing, Dancing, One act play, Yoga, Athletics, Sports competition, institutional visit, career counselling, placement activities etc.) at Cluster Level iv. Financial/material assistance by lead College to other cluster Colleges (minimum Rs.5000 or equivalent value) v. Collaboration for skill-based courses/Training/internship programme etc among cluster Colleges	4 (per subject) 4 each 4 each 05 05	12 08 20 05 05	04 08 20 - -	https://tinyurl.com/criteria7-8
Grand Total				866	